

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 7 th April 2021		Venue & Time: Virtual Meeting via Zoom, 19.00hrs
<u>Present:</u> Cllr Stephen Carter Cllr Simon Coleman Cllr Sue Darke Cllr Jo Hocking (in the chair) Cllr Ann Rossiter (part meeting) Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) SHDC Cllr Mark Long SHDC Cllr Judy Pearce Part Meeting: DCC Cllr Rufus Gilbert 18 Parishioners/guests	<u>Apologies:</u> Cllr Paul Green

REF 2021/22 MINUTES

01/21 WELCOME & APOLOGIES:

02/21 DECLARATIONS OF INTEREST

Cllrs Rundle & Rossiter declared an interest in respect of the discussion of the public right of way 08/21 a 4, Cllr Coleman declared an interest in 08/21 a .

03/21 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 10th March were agreed without alteration.
The minutes will be signed by the Chairman at the first available opportunity.
Proposed Cllr Coleman, Seconded Cllr Darke approved unanimously

04/21 CLERKS REPORT

- Malborough Parish Council has confirmed that they will work in conjunction with South Huish Parish Council in respect of any plans or events following the death of a senior public figure.
- St Clements Bins, a letter has been sent.
- South West Water Beachcomber Sinkhole & locked drain: We await a date for a meeting.
- Defibrillator & Beach Signage: It became apparent that any writing on the defibrillator signage fades quickly in the sun, we have therefore ordered fade resistant wording from Nick Walker Printing (NWP). The beach signage is being finalised.
- Covid Secure Elections: Further to our previous minutes we can confirm that the Government has approved both canvassing and leaflet drops from 8th March through to the date of the election.
- We continue to have problems with the maintenance and felling of trees in the parish. To establish if trees are subject to Tree Preservation Orders or arise within Conservation Areas prior to undertaking works, you can quickly answer your enquiry by using the interactive mapping system at: gis.swdevon.gov.uk/CNET4914LIVE/CMFindit/ additional details can also be found under the Useful Information page of the parish website.
- Tamarisks Bollards – remain in situ.

05/21 OPEN FORUM: (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

1. Mark Lawrence introduced himself as a Liberal Democrat Candidate in the local elections in May.

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2. Ed Persee of EJFP Planning introduced himself regarding the proposed development of the Sand Pebbles Hotel. A presentation has been forwarded to the parish councillors, the developers intend to consult with the council and community, an initial meeting will be arranged with the Parish Council in due course.

06/21 REPORT FROM COUNTY COUNCILLOR:

1. TOURISM. We are more than likely to have a very busy summer season, with many of the issues experienced last year being with us again this year. DCC will do all it can to mitigate these issues whenever possible.
2. MADE IN DEVON. Please take a moment to find out more at www.madeindevon.org.uk
3. EDMESTON LIGHTS A379. I have ensured you have been kept up to date with night closures.
4. VACCINATIONS. I have sent you weekly bulletin updates.
5. PLYMOUTH FREEPORT. As reported to you, the Government has designated Plymouth to be a Freeport subject to a satisfactory business case being submitted and approved by SHDC, DCC and Plymouth authorities.
6. 17,700 tons of salt has been used on the roads in Devon, compared to the same period last year when only 9,600 tons were used.
7. M5, A30 & A38 have seen a traffic reduction of 40% in comparison to the same week in the previous year.
8. Extended Temporary Traffic Notice:

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (A379 EDMESTON FARM TO FANCY CROSS, MODBURY) NOTICE 2021

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give NOTICE that:

From **MONDAY 22 MARCH 2021**
for a maximum of 5 days

Until **THURSDAY 25 MARCH 2021** (both dates inclusive)

Between the hours of **19:00** and **07:00**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
A379 EDMESTON FARM TO FANCY CROSS, MODBURY

The alternative, signed, route for vehicles will be via - A379, A3121, A38, A385, A381, A379 AND VICE VERSA

This temporary restriction is considered necessary to enable -
DEVON HIGHWAYS - DRAINAGE WORKS

For additional information contact:
SKANSKA
Telephone: **03301052660**

- a. Dated: MONDAY 22 MARCH 2021 :

REPORT IT:

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

07/21 DISTRICT COUNCILLOR REPORTS:

- a. Planning Complaint: On 1st April, South Huish Parish Council advised the District Council that we would be taking our complaint to the Local Government Ombudsman. Steve Mullineaux, Director of Customer Service Delivery has been in touch regarding our complaint, he has profusely apologised and categorically stated that this is not the level of service that he would want. We have been advised that Pat Whymer is out of office until 12th April, this will be discussed on his return and a response will be received by 13th April.

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- b. SHDC are finalising plans regarding future meetings between 7th May and 21st June.
- c. Information regarding Restart Grants details has been made available today, if businesses have previously completed a form they can log on using the same details and will find out immediately if they qualify.
- d. Second Homes Business rates position – it will now be harder to switch to business rates unless homeowners are letting out their properties for a significant proportion of the season.
- e. It has been agreed that each District Councillor will have a £3,000 climate change budget, conditions attaching to the bids will be available soon.
- f. Elections will proceed on May 6th. If you do not want to vote in person please request a postal vote via the SHDC website.
- g. The new recycling service is now being rolled out and vehicles have started to be seen around the parishes. New boxes will be provided one week prior to the service commencing with full instructions as to what can be recycled. District Council operatives are in the process of identifying those narrow streets and other properties where it may not be possible to put out the boxes and will work with parishes to ensure suitable solutions are found. Second homeowners have been advised that this is happening and they have been advised to make arrangements for the boxes to be brought into the property. If you are able to help any homeowners by taking in their boxes please do so. To date, early indications are that the changeover has been very smooth.
- h. A new summer locality service commenced from 1st April, six additional locality officers have been appointed through to the end September 2021, they will provide cover for the area seven days per week between the hours of 7am to 8pm. The locality officers will be able to contact enforcement officers when they find issues across the parishes, this was reinforced by County Councillor Gilbert.
- i. The census took place on 21st March – this was an online census, anyone who has not yet completed it should do so at the first opportunity.
- j. Public space orders were renewed effective 11th March the controls on parish beaches remain the same.
- k. Plymouth will be recognised as a Freeport, one of eight areas across England and the only one in the South West. South Hams and DCC were involved with the bid with SHDC offering Employment Land which will be particularly useful with development of the Freeport. They will now provide outline and detailed business cases. This is very good news for the region and will see increased trade and the creation of employment opportunities.
- l. A financial package proposing to spend nearly £500k getting the South Hams up and running ready for businesses reopening is due to be approved this week. This includes £50k to be match funded for the five towns in the area to make improvements.
- m. The Highways Agency have developed a new way of cutting verges, the previous method allowed them to collect waste as they went but unfortunately the new system doesn't allow for this. SHDC are aware of the increased litter problem and have evolved a system to collect waste from along the verges.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

08/21 PLANNING, DECISIONS & ENFORCEMENT

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

- 1. 2133/19/VAR, Cottage Hotel, Variation of Condition 2. **SHPC: Support unanimously.**
- 2. 0614/21/HHO, High Hopes, Bolberry Road, extension & double garage **SHPC: Object unanimously.**
- 3. 0865/21/VAR, Little Shear, Variation of Condition 2. **SHPC: 4 Object, 1 abstention.**

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4. Proposed Public Right of Way S257 Diversion, Footpath Number 4. SHPC Support – the “amended” track is the one that has been used for more than 60 years.

DECISIONS:

5. 4277/20/FUL, Lantern Lodge, Installation of 2 gas tanks. **SHDC No Decision**
6. 0053/21/LBC, Amberwood, replacement conservatory. **SHDC No Decision**
7. 2574/20/HHO, Paradies, Readvertisement. **SHDC No Decision**
8. 4290/20/HHO, Tile House, Galmpton, extension & ancillary accommodation **Withdrawn**

b) ENFORCEMENT

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) Neighbourhood Plan Update: REFERENDUM 6th MAY

An announcement was put in the April / May parish newsletter - that has attracted some attention.

Also:--

- Posters will be put on all of the usual signposts, in the Post Office, on the noticeboards, on the Facebook Page and on the parish website – all effective from 20th April onward.
- Banners have been ordered and will be sited shortly.
- The end of grant report is to be submitted.

CLLR GILBERT LEFT THE MEETING

09/21 BUSINESS TO BE DISCUSSED:

- a. Proposal re Parking in the Parish (Cllr Coleman):
A draft timeline has been forwarded to Cllr Coleman, this will be sent to the other Councillors for comment. The next stage is to meet and agree exactly how to proceed in order to achieve the best possible outcome.
- b. Climate Sub Committee & Beach Feet Locations: See **APPENDIX B**
Beach feet – it was noted that the RNLI signage down the slope at Mouthwell needs to be removed, we may be able to utilise this pole. The other three signs will be sited at Harbour Beach, Inner Hope and Soar Mill Cove.
- c. Proposal regarding works to trees in the parish - Further to the notes in the Clerks report it was proposed to send a letter to all tree surgeons in the area regarding the problems we have recently experienced with maintaining and felling trees in parish. Copy to be forwarded to Cllr Long.
Proposed Cllr Rossiter, seconded Cllr Carter approved unanimously.

10/21 FINANCE & GOVERNANCE:

Receipts & Payments – Month 13 & Month 1, see **APPENDIX A** for details

Accounts to pay – Clerks Salary & HMRC £529.12, DALC Renewal £99.39, Defibrillator Signage, (NWP) £32, Neighbourhood Plan Banners (NWP) £182, Newsletters (NWP) £105

Proposed: Cllr Rossiter Seconded: Cllr Darke Approved unanimously.

Governance:

1. A proposal was made for the date of the next meeting will take place on 4th May 6.00pm via Zoom, the following meeting will take place on 14th July. In the meantime, the Clerk is to be given delegated authority to make payments and respond to planning applications after receiving approval from the Chairman and Vice Chairman.

Proposed: Cllr Rossiter Seconded: Cllr Darke, approved unanimously.

2. 2020/21 Audits: The audit documentation has now been issued to Towns and Parishes and the documentation requested by the Internal Auditor has been forwarded.

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3. Annual Governance & Accountability AGAR Part 2 – Certificate of Exemption. With gross income not exceeding £25,000 in the year of account ended 31 March 2021, South Huish Parish Council certified themselves exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This approved unanimously.
 4. Annual Governance & Accountability, Section 1 – Annual Governance Statement 2020/21 was reviewed, completed, and approved unanimously.
 5. Annual Governance & Accountability. Section 2 – Accounting Statements 2020/21 was reviewed and approved unanimously as being a true record of the 2020/21 accounts.
- 10/21 b. 3, 4 & 5 Proposed: Cllr Hocking, Seconded: Cllr Coleman , approved unanimously**

At **20.42** hrs the Chairman thanked everyone for their attendance and declared the meeting closed

Next Meeting Dates :

- **4th May, 6pm, Zoom.**

Please watch the website and noticeboards* for details of meetings and other pertinent information.

DUE TO COVID19 REGULATIONS THE NOTICEBOARDS MAY NOT CONTAIN UP TO DATE INFORMATION, PLEASE CHECK THE WEBSITE FOR FULL DETAILS OR CONTACT THE CLERK.

*** SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

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APPENDIX A - Month 13 2020/21 & Month 1 2021/22

Category	Descriptor	Date	Month No.	bank ed	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							4,748.15
Receipt	March Gross Interest	09/03/2021	13	Y	0.12		16,332.59
Payment	South Hams District Council PAYE	18/03/2021	13	Y		120.00	16,212.59
Payment	SLCC Renewal	18/03/2021	13	Y		185.00	16,027.59
Payment	Brady Corp - Seton Defib Signage	18/03/2021	13	Y		91.31	15,936.28
Payment	March Clerks Salary	29/03/2021	13	Y		502.72	15,433.56
Payment	Malborough PC SLCC Renewal Contribution	18/03/2021	13	Y	74.00		15,507.56
Payment	Ian Draper Cleaning	18/03/2021	13	Y		140.00	15,367.56
TOTALS YTD Financial year 2019/20					£ 20,266.09	-£ 9,646.68	15,367.56
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d				FY 2020/21 month		13	£ 15,367.56
Balance at bank at end :							
						31-Mar-21	
Revenue Accounts							15,367.56
Unpresented Items						receipts	-
						payments	
							£ 15,367.56
							Variance
FUNDS:							
7,000.00	Fishermans Car Park						
1,000.00	Defibrillator Renewals						
2,225.00	Maintenance						
400.00	Website & Computer Equipment						
876.00	NDP						
170.32	P3						
750.00	Snow Warden/Gritter						
250.00	Election						
2,696.24	General Funds						
15,367.56	TOTAL						
ACCOUNTS FOR PAYMENT							
Clerk						Via DD	
Plus							
Meeting Sub Total							-
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE				07/04/2021			
Prepared By:				K Harrod for South Huish PC			
Date:				31/03/2021			

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							15,367.56	
							15,367.56	
TOTALS YTD Financial year 2021/22						£ -	£ -	15,367.56
RECONCILIATION CASH BOOK TO BANK							£	
Cash book balance b/d				FY 2021/22 month		1	£ 15,367.56	
Balance at bank at end :								
						01-Apr-21		
Revenue Accounts							15,367.56	
Unpresented Items						receipts	-	
						payments		
						HMRC PAYMENT	£ 15,367.56	
							Variance	
FUNDS:								
7,000.00	Fishermans Car Park							
1,000.00	Defibrillator Renewals							
2,225.00	Maintenance							
400.00	Website & Computer Equipment							
876.00	NDP							
170.32	P3							
750.00	Snow Warden/Gritter							
250.00	Election							
2,696.24	General Funds							
15,367.56	TOTAL							
ACCOUNTS FOR PAYMENT								
Clerk						Via DD	-529.12	
Plus								
						DALC Renewal	99.39	
						Defibrillator fade proof sign	32.00	
						Neighbourhood Plan Baners	182.00	
						Newsletter Printing	105.00	
Meeting Sub Total							- 947.51	
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE				07/04/2021				
Prepared By:				K Harrod for South Huish PC				
Date:				01/04/2021				