

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 14th October 2020		Venue & Time: Virtual Meeting via Zoom, 19.00hrs
<u>Present:</u> Cllr Simon Coleman Cllr Sue Darke Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Ann Rossiter Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Part Meeting: SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert 7 parishioners/guests	<u>Apologies:</u>

REF 2020/21 MINUTES

177/20 WELCOME & APOLOGIES:

178/20 DECLARATIONS OF INTEREST

No declarations of interest were received.

179/20 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 9th & 17th September meetings were agreed without alteration and will be signed by the Chairman at the first available opportunity.
Proposed Cllr Rossiter, Seconded Cllr Rundle

180/20 CLERKS REPORT

- South West Water meeting: We now have two contacts at SWW and need to finalise a meeting date to discuss three issues in the parish. One being the locked/covered drainage in the flood zone, the second being a property allowing run off surface water to go into the drainage system and finally the sinkhole at Beachcomber.
 - Memorial Bench: The colour and type of bench has now been agreed, we await a quote for fitting.
 - Website Compliance: Our website now has a compliance statement in place, although it needs altering as there are issues viewing the financial sections as the information is contained within tables.
 - A Local Outbreak Management plan with information specific to the parish is being created. This will include the continued support of vulnerable people by local volunteers should further need arise.
 - Beach signage – we have received no suggestions re the new beach signage, please contact the Clerk if you have a design in mind that would be appropriate for the parish.
 - Hope Cove Parking Tariff Review: In February SHDC recommended to increase parking charges by 4% for District Council owned car parks. They wish to consult and engage with each community where parking charges apply to establish how best to implement the 4% increase on charges, working to design tariffs which are suitable for each respective area. They have worked up an initial proposal for Hope Cove Hotel Layby car park, based on the previous tariffs in operation with figures based on the previous year's ticket sales. Essentially the charge for 2 hours of parking increases by 10p and the charge for 24 hours by 20p. Full details will be available on the Parish Council website.
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181/20 OPEN FORUM: (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

- a. Rosie Cotgreave introduced Saving Devon's Treescapes, a Lottery Funded project being led by Devon Wildlife Trust. The project is key to addressing the loss of Ash in the landscape, South Devon is a key location in the project hence attendance at this meeting. This is a two-phase project expected to span over five years. The project has come about due to ash dieback, South Devon shows the highest signs in the county – a lot of the infected trees will be outside of woodlands (i.e. found by the side of roads or walkways). Over a 5-year period

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the aim is to plant an additional 250k trees. Tree nurseries are being created, schools are being encouraged to take part (possibly micro nurseries) and they are speaking with landowners re nurturing/restoring hedgerows etc. In the future there will be walks & talks (Covid-19 restrictions permitting), there is also a free tree scheme for communities with the nearest location to us for free tree collection being East Portlemouth. Full details can be found on the website.

If you would like to contact Rosie, please email rcotgreave@devonwildlifetrust.org

- b. There are still bins on the verge at the bottom of St Clements footpath, this is near to the coast path and very unsightly. This has been raised previously (February 2020) the outcome will be revisited.
 - c. Wall at St Andrews fallen down, Tom Windle is in touch with the relevant parties in respect of this.
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182/20 REPORT FROM COUNTY COUNCILLOR:

RECYCLING RATE FOR DEVON:

12% increase across Devon with 1,000 more tons of glass & 670 tons of food waste over lockdown period.

SCHOOLS ATTENDANCE: Now 90% using 75 extra school buses

HIGHWAYS:

- 1) There are some Covid delays to road repairs.
- 2) Grit bins. If needing more grit, report online via DCC website 'report a problem'

Edmeston A379 lights: Work to start early January 2021

DCC BUDGET:

£45 million Covid-19 related overspend so far this year with Government to make up most of this overspend. Next year is not looking good.

OTHER MATTERS:

- There have been no developments with respect to establishing what is happening with the phone mast by Withymore Farm.
- A request was made re street lighting. Cllr Green will provide information to the Clerk to follow up with Highways.
- Jetting works have been approved to take place by the sawmill, however, the date of the works is not known.

REPORT IT:

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

183/20 DISTRICT COUNCILLOR REPORTS:

- a. Cllr Pearce reported that due to the Covid 19 crisis South Hams are dealing with a deficit of £1.3m and have used some of their reserves to cover the shortfall. A new interim budget has been passed.
- b. Changes to rubbish collections: There have been some teething problems with the new system although nothing that we're aware of in South Huish. SHDC have risen to the challenge and all missed collections are being attended to. If you are not sure of your collection day/bin type please see the SHDC website for further information.
- c. New arrangements have been made with RingGo with the excess fee now being removed – meaning that you only pay the charge as shown on the pay machines.

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- d. All leisure facilities in the area are now open.
- e. The Covid19 response groups may be asked to swing back into action to assist vulnerable people again as it looks like the situation with the pandemic will worsen over the coming months. Parish Councils would be involved with cluster meetings etc.
- f. Another complaint has been received by SHDC regarding the large privately owned car park in the centre of Hope Cove. Regrettably SHDC are unable to assist with any of the problems as it is privately owned.

184/20 PLANNING

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. In respect of our request for a meeting with Pat Whymer we have been advised that this will take place. Councillors expressed their dismay in the length of time it has taken (first raised in July 2020 minutes). Councillors are asked to forward their questions (including application references) to the Clerk.
 - 2965/20/PAU – Change of use, Agricultural to Commercial Barn. This is for information only; no feedback is required from SHPC.
 - 2574/20/HHO Paradies, alterations and extension including external works. **MPC No objection.**

b) ENFORCEMENT

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) NEIGHBOURHOOD PLANNING:

1. A proposal was made for approval of the final version of the plan following the adjustments made according to the comments made by the Examiner.

Proposed: Cllr Hocking Seconded Cllr Green Approved unanimously.

To view the full plan proposal please visit:

<https://www.neighbourhoodplanning.swdevon.gov.uk/south-huish>

or if you wish to view a hard copy of the plan contact the Parish Council.

185/20 BUSINESS TO BE DISCUSSED:

- a) Police Update: Cllr Rossiter, Police continue to monitor the Covid-19 updates, they've undertaken a road survey in Devon/Cornwall and the outcome was a request from the public for more fines etc to help keep our area safe.
Once again, we stress to parishioners to report ALL issues via the correct channels as this is the most effective method of getting the problems sorted.

- b) Parking Consultation Proposal: Following another peak season of problematic parking and traffic issues, it was proposed that SHPC undertake a consultation regarding parking in the parish - this would include the opinions of parishioners, local businesses and second homeowners and would cover the issues of illegal parking and a potential alternative option for parking during peak times. The outcome will form the basis of a traffic management working document to enable us to address problem areas by providing significant evidence to back up our requirements for change.

Proposed: Cllr Hocking Seconded: Cllr Coleman Approved by all.

- c) Defibrillator Proposal. A proposal was made for the new defibrillator to be sited on the wall of the public toilets instead of the Hope & Anchor. Approval in principle has been given by SHDC.

Proposed: Cllr Rossiter Seconded: Cllr Coleman Approved by all.

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- d) Response to Councillor Vacancy: No expressions of interest received
- e) Climate Emergency Sub-Committee: Tony Lyle of the Climate Emergency Sub Committee was welcomed to the meeting.
The committee have been active locally, most recently with a beach clean at Hope Cove with more in the pipeline.
A survey in Marlborough will take place which will then be duplicated in South Huish to establish what the carbon footprint is so that we can find quantifiable ways of reducing it.
- f) Beach Feet Competition Proposal: The Climate Emergency group are holding a competition to create “footprints” which will incorporate green messages to encourage people to take their litter away with them. They would like the winners design to be transferred to wooden feet signs with one sign being erected at each beach. A proposal was made for the council to approve the siting of one “foot” at each beach once the winner has been chosen.
Proposed: Cllr Hocking Seconded: Cllr Darke Approved by all.
- g) Tree Protection Order Proposal. Further to the felling of some established trees in the parish, a proposal was made to request that the Tree Warden be asked to review established trees in the parish, particularly those with an impact on the landscape and those that are perceived to be under threat. Once assessed TPOs will be requested on as many as reasonably possible. Cllr Long offered his services to walk around with the Tree Warden.
Proposed: Cllr Rossiter Seconded: Cllr Rundle Approved by all.

186/20 FINANCE & GOVERNANCE:

Receipts & Payments – Month 7, see **APPENDIX A** for details

Accounts to pay – Clerks Salary & HMRC £384.95, Sandover Associates £1,254, Keplin Litter Pickers £54.45, SLCC Virtual Conference £30, Nick Walker Printing £90, Reading Room Hire £150

Proposed: Cllr Coleman Seconded: Cllr Green Approved by all.

At **20.11** hrs the Chairman thanked everyone for their attendance and declared the meeting closed

Next Meeting Dates :

- **11th Nov, 9th Dec – Zoom Virtual Meetings**
Please watch the website and noticeboards* for details of meetings and other pertinent information.

*** SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

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CLRs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year								4,748.15
Receipt	September Gross Interest	10/08/2020	7	Y		0.09		11,621.55
Receipt	October Gross Interest	09/09/2020	7	Y		0.11		11,621.66
Receipt	SHDC second tranche of Precept	17/09/2020	7	Y		8,619.00		20,240.66
Payment	September Clerks Salary	30/09/2020	7	Y			- 443.52	19,797.14
TOTALS YTD Financial year 2019/20						£ 19,691.39	-£ 4,642.40	19,797.14
RECONCILIATION CASH BOOK TO BANK								£
Cash book balance b/d						FY 2019/20 month	7	£ 19,797.14
Balance at bank at end :								
							14-Oct-20	
							19,797.14	
						receipts	-	
						HMRC PAYMENT payments		
							£ 19,797.14	-
								Variance
FUNDS:								
7,000.00	Fishermans Car Park							
500.00	Defibrillator Renewals							
2,225.00	Maintenance							
400.00	Website & Computer Equipment							
876.00	NDP							
170.32	P3							
750.00	Snow Warden/Gritter							
250.00	Election							
5,662.42	General through to 2020/21							
17,833.74	TOTAL							
ACCOUNTS FOR PAYMENT								
						K Harrod Salary inc HMRC	Via DD	384.95
Plus						Sandover Associates		1,254.00
						Keplin Litter Pickers		54.45
						SLCC Virtual Conference		30.00
						Nick Walker Printing		90.00
						Reading Room Hire		150.00
Meeting Sub Total								1,963.40
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE						14/10/2020		
Prepared By:						K Harrod for South Huish PC		
Date:						14/10/2020		