

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 08 th July 2020		Venue & Time: Virtual Meeting via Zoom, 19.00hrs
<u>Present:</u> Cllr Simon Coleman Cllr Sue Darke Cllr Jo Hocking (in the chair) Cllr Ann Rossiter Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Part Meeting: SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert 4 parishioners	<u>Apologies:</u> Cllr Paul Green

REF 2020/21 MINUTES

153/20 WELCOME & APOLOGIES:

154/20 DECLARATIONS OF INTEREST

No declarations of interest were received.

155/20 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 10th June meeting were agreed without alteration and will be signed by the Chairman at the first available opportunity.
Proposed Cllr Rossiter, Seconded Cllr Rundle

156/20 CLERKS REPORT

- As previously stated the defibrillators at the Reading Room and The Old Parsonage, Galmpton are in situ. I have also been in touch with St Austell who will be working with us to get the final defibrillator sited on the exterior of the pub once the repair works commence. This is expected to take some months.
- South West Water meeting: I have left telephone messages and now email communications with our contact, I understand he has been away from the office but has returned in the last week, hopefully this means a response to our request for a meeting will be forthcoming re the locked/covered drainage in the flood zone.
- Hope Cove Sea Wall: I met with Highways about the wall at Inner Hope. A request has been made for the structural team to visit and assess the wall. I await a response.
- Memorial Bench: I have been in contact with the family who have requested a memorial bench, the location is acceptable but there has been a query regarding the colour of the bench that has not yet been finalised. I have also requested a quote for securing the bench in place.
- St Clements Wall: The situation with earth piled up against the wall has not changed. I will contact the owner this month.
- Dog Control Consultation: Our response to the consultation has been submitted as requested.
- A footpath report will be provided at the next meeting. Richard and his team have a list of areas to cover and will be getting around to them when it is considered safe to do so.
- The Devon Association of Local Councils are strongly recommending that meetings continue via remote means for now. With this in mind, any meeting in August will take place via Zoom, we will review the situation for our September meeting.

157/20 OPEN FORUM: Refer to 161/20/C

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158/20 REPORT FROM COUNTY COUNCILLOR:

1. COVID-19

Devon is 146th out of 150 areas at risk in England. So, at present extremely low risk.

As of 30th June, there are now two positive cases per week.

The government has placed responsibility for local Covid-19 outbreaks with upper tier authorities.

Devon (DCC) has an advanced 'Local Outbreak Management Plan' LOMP in place, should it be necessary.

2. ECONOMY.

About 30% of workers in Devon have been furloughed or made redundant, with up to 90% in tourism.

Tourism = 5.5% of Devon's economy and employs 12% of the workforce being about 63,000.

DCC Economy (my portfolio) is working hard to restart, regrow and reset the economy with the main sectors being: Tourism, Retail, Construction and Agriculture food & drink.

3. BROADBAND.

Mobilisation of new CDS Devon and Somerset contract set for early 2021. There are six lots to tender individually or as a group. Contract completion is due by December 2024.

BT Gainshare has provided £6Million to date which has allowed an additional two thousand hard to reach properties to be connected. The take up has been 65% as against the national average of 61% which has improved the Gainshare monies.

- Cllr Gilbert to forward a timescale information sheet regarding fibre broadband.
- Cllr Rossiter was requested to forward any additional questions regarding the situation to enable Cllr Gilbert to obtain a full response.
- A query was raised re the mobile mast opposite Withymore Farm. The details will be forwarded for a response from DCC.

4. OTHER

- I have been communicating with The Cove reference tables on the car park area.
- Regular updates re Covid-19 continue to be forwarded, including a management plan to deal with "mini lockdowns".

159/20 DISTRICT COUNCILLOR REPORTS:

1. Please report any bins that are dirty and/or overflowing.
2. The bins at Mouthwell will be changed to ensure they're both matching.
Recently a portable BBQ had been placed in one of the bins which caused a fire next to the toilets. SHDC and SHPC thank those who helped to extinguish the flames.
3. The local Covid-19 position is that there is little spread of the disease and currently low risk of catching it. Cllr Pearce is the council representative on a board dealing with track and trace - information coming through now is much better. We reiterate that there is little risk around but that's not to say that it won't be brought into the area as our tourist trade begins to open up.
4. A discussion re bins took place. Commercial bins are in short supply at present. Cllr Long will meet with business owners and the clerk to undertake a walk around to determine what additional action can be taken. The Cove will speak to the Hope & Anchor.
5. Potential Enforcement issues are being flagged up – Cllr Long

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160/20 PLANNING

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. A meeting with Pat Whymer has not yet taken place, we aim to have spoken by our next meeting.
2. **1737/20/FUL, 3 Armada House, Roof alteration to replace two small dormers with one large dormer and balcony.** SHPC No Comment
3. **1896/20/FUL, The old Cider Barn, Galmpton, Retrospective permission for stone wall.** SHPC support subject to highways report & conditioning that no more than x number of vehicles to be parked at any one time.

b) ENFORCEMENT

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) NEIGHBOURHOOD PLANNING:

1. The Examiner is now reviewing the report and the consultation feedback. We have been asked to provide some additional details, this is not unusual.

We have submitted and been granted the sum of £1,630 to assist with the final costs of bringing the plan to referendum.

To view the full plan proposal please visit:

<https://www.neighbourhoodplanning.swdevon.gov.uk/south-huish>

or if you wish to view a hard copy of the plan contact the Parish Council.

2. The owners of LGS 10 have requested that SHPC support their request to remove the designation. Following discussion, a proposal was made not to support this request as the land has been fully maintained by local residents at their own cost since the estate was built in the 1960's.

Proposed Cllr Rossiter

Seconded Cllr Hocking

Approved unanimously.

161/20 BUSINESS TO BE DISCUSSED:

- a) Response to Councillor Vacancy. We still have a vacancy on the Parish Council, if you are interested in joining the council please speak to a Councillor or the Clerk.

- b) Climate Emergency Sub-Committee

Cllr Hocking will join the CE sub-committee. We need to develop the team and include interested parishioners and second homeowners.

This will be promoted between now and the next meeting.

Proposed Cllr Coleman

Seconded Cllr Hocking

Approved unanimously.

- c) The Green, Galmpton

In January, the council approved the replanting and creation of a wildflower garden at The Green subject to the grass to the front of the tree being cut when required to satisfy concerns re vehicle safety.

Parishioners have requested a full review of the agreement. However, the council have concerns regarding liabilities due to the amount of traffic using the road.

A proposal for consideration will be brought to the next council meeting by those who are planting the wildflower area. The proposal will include the specific types of flower to be planted, the height the flowers will grow to, a plan showing the location of the flowers and dates as to when they will be cut.

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Proposed Cllr Hocking

Seconded Cllr Rossiter

Approved unanimously.

- d) Beach Signage. Prior to the meeting two suggestions of beach signage were forwarded to councillors. Since then we have received an email of a similar sign that SHDC are using in the area. We have been in communication with Cllr Long with a view to obtaining some of these signs at the earliest opportunity to be placed at both beaches and by the rubbish bins. They can be produced as A4 or A3 size on Cappa Board at no cost. Other similar signs with “eyes” can be produced. We will meet with Cllr Long to agree the exact location and type of signage to be displayed in the parish.
- e) Local Businesses and Rubbish Issues. SHDC have given The Cove authority to use the Fisherman’s Car Park to help with social distancing requirements for the immediate future. With the issues re social distancing and reduced capacity at almost all local businesses in the South Hams, we have received complaints about rubbish in the parish coming from a variety of outlets. We have spoken with the local businesses, they have all agreed to undertake sweeps of the area, including daily checks on the beaches. We have also been working with SHDC to ensure that a rubbish collection is made in respect of ALL local bins on a DAILY basis.
We would like to thank everyone involved for their support in keeping our beautiful Parish clean and tidy.
- f) Traffic Proposal Outer Hope – having spoken with Highways, we need to produce a plan with our preference for traffic restrictions in the parish. Cllr Coleman and the Clerk will review in Hope Cove along with any other Councillors who may be available once a date has been agreed. Noted there have also been problems with the rubbish lorries accessing the areas to empty bins. With immediate effect a request will be made for ACCESS ONLY signage to be installed. Signage for 30m parking only by the Post Office and additional enforcement will be requested.
- g) Bollards at Tamarisks. The installed bollards are not on land owned by Highways. There is a query as to who (if anyone) owns the land that the bollards have been placed on. No one has had sole use of the land for many years. Further investigation will take place.

162/20

FINANCE & GOVERNANCE:

Receipts & Payments – Month 4, see **APPENDIX A** for details

Accounts to pay – Clerks Salary & HMRC £513.08, Flete Gardens Invoice (P3) £248.40 , Canec Electrical Contracting £198.22, First Class Stamps £9.12, Viking Stationery £40.72

Proposed: Cllr Coleman

Seconded: Cllr Rundle

Miscellaneous –

1. External Audit: The audit was signed and finalised last month as per the minutes.
2. An update of bank signatories is required with any ex councillors/clerks to be removed.
3. Equal Opportunities Statement. Prior to the meeting a draft policy had been forwarded for review. A proposal was made to accept the statement with no alterations as a policy of SHPC.

Proposed Cllr Hocking

seconded Cllr Coleman

Approved unanimously

Items for inclusion on the August Agenda:

1. Police Update

At 20.46 hrs the Chairman declared the meeting closed

Next Meeting Dates :

- (12th Aug if required), 9th Sept – Zoom Virtual Meeting OR Galmpton Village Hall 7.00pm depending on Covid-19 restrictions.

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- 14th Oct, 11th Nov, 9th Dec – Zoom Virtual Meeting OR Fisherman’s Reading Room 7.00pm depending on Covid-19 restrictions.

Please watch the website and noticeboards* for details of meetings and other pertinent information.

* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Clrs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year								4,748.15
Payment	SLCC Training Literature	16/06/2020	4	Y		-	75.90	12,466.30
Payment	Nick Walker Printing NEWSLETTER	16/06/2020	4	Y		-	90.00	12,376.30
Payment	Came & Company Insurance	16/06/2020	4	Y		-	378.85	11,997.45
Payment	June Clerks Salary	29/06/2020	4	Y		-	490.08	11,507.37
Payment	Canec Electrical Defibrillator Fitting	26/06/2020	4	Y		-	198.22	11,309.15
TOTALS YTD Financial year 2019/20						£ 9,441.38	-£ 2,880.38	11,309.15
RECONCILIATION CASH BOOK TO BANK								£
Cash book balance b/d						FY 2019/20 month	4	£ 11,309.15
Balance at bank at end :							08-Jul-20	
Revenue Accounts							11,309.15	
Unpresented Items						receipts	-	
						payments		
						HMRC PAYMENT		
							£ 11,309.15	-
								Variance
HOLDING ACCOUNT FUNDS:						ACCOUNTS FOR PAYMENT		
3,500.00	Fishermans Car Park					DD 30th Month		
500.00	Defibrillator Renewals				K Harrod Salary			490.08
2,225.00	Maintenance				HMRC NIC -			23.00
400.00	Website & Computer Equipment				Plus			
500.00	NDP				Flete Gardens (P3)			248.40
170.32	P3				Canec Electrical			198.22
750.00	Snow Warden/Gritter				Post Office Stamps			9.12
250.00	Election				Viking Stationer			40.72
3,013.83	General through to 2020/21							
11,309.15	TOTAL							
						Meeting Sub Total		496.46
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE						08/7 ZOOM		
Prepared By:						K Harrod for South Huish Parish Council		
Date:						08/07/2020		