

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

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<b>Date:</b> 7 <sup>th</sup> July 2021		<b>Venue &amp; Time:</b> Galmpton Village Hall, 19.00hrs
<b><u>Present:</u></b>  Cllr Stephen Carter Cllr Simon Coleman Cllr Sue Darke Cllr Jo Hocking (in the chair) Cllr Paul Green Cllr Ann Rossiter Cllr Alan Rundle	<b><u>In Attendance:</u></b>  Kathy Harrod (Parish Clerk)  SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert  Parishioners/guests 4	<b><u>Apologies:</u></b>

REF 2021/22 MINUTES

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### 25/21 WELCOME & APOLOGIES

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26/21 DECLARATIONS OF INTEREST - No Declarations of Interest were received.

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### 27/21 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 4<sup>th</sup> May were agreed without alteration and signed by the Chairman.

Proposed Cllr Carter, Seconded Cllr Green, approved unanimously

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### 28/21 CLERKS REPORT

- Parking Fines at Hope Cove Car Park: We continue to receive regular communications regarding fines at the privately owned car park. The Parish Council are unable to do anything about this situation, we strongly recommend that users of the car park double check that the correct registration details are showing on the ticket and also that tickets are retained as evidence of payment for a suitable period of time following the visit.
- Tamarisks Bollards: DCC have taken action as bollards were sited on the public highway. We continue to work with Highways to ensure there are no repeat incidents of sections of the highway being blocked to the public.
- Beach Signage: The beach feet and Hope Cove signage are almost all in place with additional signs being erected shortly.
- The End of Grant Report in respect of the final grant towards the Neighbourhood Plan has now been submitted, there is a refund due to Groundwork UK of £54.60 (see Finance).
- Sand Pebbles Hotel: The Councillors met with the new owners of the Sand Pebbles Hotel to receive an overview of the proposed development. We understand that the owners will consult with the Council and Parishioners in due course. Until that time the Councillors will not be providing any indication of support or otherwise for the proposals.
- On behalf of Richard Pollard, P3 Coordinator: In addition to the work undertaken by volunteers (which overall is quite a few man hours) we have used Flete Gardens to tackle some of the bigger jobs. This work includes tackling Aunt Betsy's Lane which is now in a much better condition than it has been for several years. Extra funds have been received from the County Council but Flete Gardens will need to do further work in late July or August to keep all the paths clear, with this in mind we may require additional support from the Parish Council if we have exhausted the P3 grant.
- Wild About Devon: We received an invitation to join the Devon Town and Parish Council Wildlife Network and an invitation to join the launch. Our Sustainable Malborough & South Huish group have taken this up.
- Japanese Knotweed: We are receiving reports of Japanese Knotweed in the parish, it is essential the respective landowners deal with this to prevent further spread. If you know of patches of knotweed but are unsure of who the landowners are please contact the Parish Council.
- Galmpton Burial Ground: This has been put on hold indefinitely.

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- Audit submission: The exemption certificate has now been lodged with the external auditors who have acknowledged the submission. Full details of the finances along with both the Internal and External Audit paperwork can be found on the website.
- The VAT return for the previous financial year has been submitted to HMRC, the payment was received on 1<sup>st</sup> June 2021.
- Hope Cove Breakwater: We are investigating how we can best support the fund in line with the policies and procedures that we have to adhere to.
- Hoopoe Sighting: It's not strictly Parish Council business but we were pleased to receive photos of a Hoopoe that had been sighted in the parish just prior to our May meeting. The last known sighting was approximately ten years ago!

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**29/21 OPEN FORUM:** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

1. A query was raised regarding the number of guns being discharged in the morning. The Parish Council understand that this is the legal shooting of vermin.
2. When restrictions are relaxed later in the month will the seating area currently sited on the Fisherman's Car Park be removed? Cllr Long will investigate.

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### **REPORT FROM COUNTY COUNCILLOR:**

Some points of interest regarding Devon:

1. Population 802,000 excluding Plymouth and Torbay
2. 440 Parishes
3. 5 x AONB's
4. 2 x National Parks
5. 4<sup>th</sup> oldest population of any County excluding Dorset, Cornwall and East Sussex.

Some points of interest about DCC:

- Gross spend =£1.5 Billion. Net Spend £578 Million. The difference being school spending coming from Government.
- 70% of budget gets to 3% of population being most disadvantaged and vulnerable.
- £282Million spent on adult social care.
- DCC still has 180 schools = 94,000 children
- Highways transport and waste spends £57 Million a year and disposes of ¼ million tons of waste.

- a. Tamarisk Bollards: Enforcement for removal began 15th May.
- b. Harbour Breakwater: I have been in communication with Graham Phillips Chairman of Friends of Hope Cove Harbour and MP Anthony Mangnall about rebuild/repairs of breakwater.
- c. Sawmill road: Monies have been allocated to repair the road, a date is unavailable but it will be completed.
- d. Cllr Gilbert confirmed that all potholes need to be reported online, retain the "W" number and if no action has taken place please forward the report with details to the Clerk or direct to Cllr Gilbert to follow up. **KEEP REPORTING POTHOLE!** Noted that Skanska are no longer the contractor for Highways.
- e. The A381 between Totnes and Harbertonford has been marked up, it will have some substantial patching works as part of the preparation for the Tour of Britain cycle race in September, which should leave it in a much better condition. The contractors are currently working on other sections of the race route, but they should be on the A381 in approximately 3 weeks' time.
- f. A speed measurement test (SCARF) will be ordered for Galmpton.

**Cllr Gilbert Left the Meeting.**

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### **REPORT IT:**

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

### **DISTRICT COUNCILLOR REPORTS:**

- a. Supersaver recycling service: there continue to be problems with the introduction of this service although improvements are being seen following the transfer of some SHDC staff to Torr Quarry. Failure to collect MUST be reported in online the NEXT DAY [southhams.gov.uk/article/6185/Missed-Bin-or-Recycling](https://southhams.gov.uk/article/6185/Missed-Bin-or-Recycling) . Please ask anyone with a missed collection of containers or bags to copy Mark Long or Judy Pearce in so it can be followed up.  
Noted that some recycling collections are being collected and put together in the back of a truck. These items are taken to a recycling machine which mechanically sorts the items to ensure that all items are properly recycled.
- b. There have been some issues with the public bin collections (dog waste bins etc). SHDC are aware of this and will be taking action to rectify the problems.
- c. There is now a climate change fund of £3,000 per Ward Councillor, if you do have any suitable projects, please contact Cllrs Pearce and Long with details.
- d. Green canopy initiative: a project to plant trees, money is available for community organisations (which includes parish councils). See [queensgreencanopy.org](https://queensgreencanopy.org) for full details.
- e. A survey will take place for co-cars and co-bikes. Details to follow in due course.
- f. Test & Trace payments has been extended to the end of September.
- g. A query was raised about new bins that have recently appeared by the Lifeboat station. Cllr Long will investigate.

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### **30/21 PLANNING, DECISIONS & ENFORCEMENT**

#### **a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:**

1. 1269/21/HHO, Solona, Alteration & first floor extension replacing balcony. **SHPC Support.**
2. 1390/21/FUL, Higher Broadmoor Farm, Temporary Agricultural Dwelling (neighbouring parish consultation). **SHPC Support.**

#### **RATIFICATION ONLY:**

3. 1822/21/ARC, St Andrews Church, approval of details reserved by condition 3. **SHPC Support.**
4. 0515/21/OPA, Sea Horses, Readvertisement. **SHPC Object**
5. 1539/21/HHO, St Johns Lodge, erection of first floor extension with balcony. **SHPC Object**

#### **DECISIONS:**

6. 0568/21/HHO, Brandy Rock, New roof & side extension. **SHDC Conditional Approval**
7. 0882/21/FUL, Land at SX 690 402, Galmpton, Replacement agricultural barn. **SHDC Refused**
8. 0515/21/OPA, Sea Horses, demolition to create 2 new dwellings. **SHDC No Decision**

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9. 1030/21/PAT, emergency services telecommunications base stand. **Prior Approval Given**
10. 1319/21/NMM, Lantern Lodge, addition of conservation style roof lights. **SHDC Conditional Approval**
11. 4277/20/FUL, Lantern Lodge, Installation of 2 gas tanks. **SHDC No Decision**
12. 2574/20/HHO, Paradies, Readvertisement. **SHDC No Decision**
13. 2133/19/VAR, Cottage Hotel, Variation of Condition 2. **SHDC No Decision**
14. 0614/21/HHO, High Hopes, Bolberry Road, extension & double garage. **SHDC No Decision**
15. 0865/21/VAR, Little Shear, Variation of Condition 2. **SHDC No Decision**

### **b) ENFORCEMENT**

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

### **c) Neighbourhood Plan Update:**

On 6<sup>th</sup> May the Neighbourhood Plan went to referendum. There was a 53.46% turnout with 86.53% voting in favour of the plan being adopted. South Hams District Council formally made the plan on Thursday 20<sup>th</sup> May 2021.

We thank everyone who took the time to ensure their vote counted towards this very positive result. For a copy of the plan see our website [www.southhuish-pc.org.uk](http://www.southhuish-pc.org.uk)

**Cllr Pearce left the meeting.**

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### **31/21 BUSINESS TO BE DISCUSSED:**

#### **a) Coastal Erosion & South West Water Issues**

We were recently invited to view two surveys commissioned to assess coastal slope stability for a property that sits adjacent to the South West Coast Path between Inner and Outer Hope Cove.

From the reports commissioned, one in 2013, the second in 2018, it is incredibly concerning to note that without remedial action, the coast path and the underlying sewer will be eroded, requiring in due course both to be re-routed.

To allow the continued erosion to happen would be both very disruptive to the area and very costly, particularly for South West Water. However, for much smaller cost and little disruption remedial work could be carried out by pinning and netting the top of the cliff which would mitigate continuing erosion and save on future significant expenditure.

We have drawn this risk and remediation to the attention of South West Water, we also copied in other interested parties, the Environment Agency, Devon County Highways, South West Coast Path Association and the Hope Cove Harbour Commissioners for their views.

South West Water are due to provide a response prior to our next meeting.

- b) Proposal to investigate amending our Neighbourhood Plan to ensure that all Principal Residence Restrictions are confirmed in a S106 agreement.

**Proposed: Cllr Hocking, Seconded: Cllr Rossiter, approved unanimously.**

- c) Proposal to support Anthony Mangnall MP to change the name of the constituency to South Devon.

**Proposed: Cllr Darke, Seconded: Cllr Carter, approved 6:1**

- d) Parish Parking Project, Proposal to accept and distribute the draft survey & discuss possible financial issues.

**Proposed: Cllr Coleman, Seconded: Cllr Hocking, approved unanimously.**

- e) SMASH CEB: Climate and Sustainability update. **See Appendix B.**
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### **24/21 FINANCE & GOVERNANCE:**

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**Receipts & Payments** –Month 3 & 4, see **APPENDIX A** for details

**Accounts to pay** – Clerks Salary & HMRC £529.12, Groundwork UK £54.60, Nick Walker Printing £193.80 & £103.20, Fleet Garden Svs P3 work £641.70

**Proposed: Cllr Coleman, Seconded: Cllr Hocking, approved unanimously.**

### **Governance:**

#### **a) Proposal to extend the Delegated Authority agreement.**

Due to the significant increase in Covid numbers in the South Hams we are unable to confirm dates of future meetings until the week before they are due. The Government continue to prevent us from meeting virtually. A proposal was made to give the Clerk delegated authority through to 31<sup>st</sup> March 2022 to make payments and respond to planning applications in the event that any of our meetings through to this date are unable to safely proceed.

**Proposed: Cllr Hocking Seconded: Cllr Coleman, approved unanimously.**

#### **b) Proposal to adopt the updated Code of Conduct:**

A proposal was made to accept the updated Code of Conduct recently adopted by South Hams District Council.

**Proposed: Cllr Coleman Seconded: Cllr Rundle, approved unanimously**

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At 19.59 hrs the Chairman thanked everyone for their attendance and declared the meeting closed

Next Meeting Dates – These meetings will take place only if it is considered Covid safe:

- **8<sup>th</sup> September, 13<sup>th</sup> October, 10<sup>th</sup> November, 7pm, Venue TBC.**

**Please watch the website and noticeboards\* for details of meetings and other pertinent information.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

### **Distribution List**

Cllrs Carter, Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

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### APPENDIX A - Month 3 & 4

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out
<b>Cash Book Balance b/f from last financial year</b>						
Payment	April HMRC	30/04/2021	1	N		- 46.80
Payment	April Clerks Salary	30/04/2021	1	Y		- 482.32
Payment	DALC Subscription	20/04/2021	1	Y		- 99.39
Payment	NWP Fade proof defib signage	20/04/2021	1	Y		- 32.00
Payment	NWP NDP Banners	20/04/2021	1	Y		- 182.00
Payment	NWP Newsletter Printing	20/04/2021	1	Y		- 105.00
Receipt	Precept First Tranche	12/04/2021	2	Y	8,849.00	
Receipt	April Gross Interest	09/04/2021	2	Y	0.13	
Receipt	WAPC SLCC Payment	20/04/2021	2	Y	37.00	
Payment	HMRC Q4	20/04/2021	2	Y		- 57.08
Payment	Nick Walker Printing	13/05/2021	4	Y		- 34.40
Payment	Came & Company Insurance	13/05/2021	4	Y		- 388.72
Payment	Alison Marshall Internal Audit Fees	13/05/2021	4	Y		- 100.00
Receipt	Devon County Council P3 Annual Payment	25/05/2021	4	Y	800.00	
Payment	May Clerks Salary	30/05/2021	4	Y		- 482.32
Payment	May HMRC	30/05/2021	4	N		- 46.80
Receipt	HMRC VAT REFUND	01/06/2021	4	Y	115.83	
Receipt	SMPC SLCC Payment	28/06/2021	4	Y	27.75	
Payment	June Clerks Salary	30/06/2021	4	Y		- 366.92
Payment	June HMRC	30/06/2021	4	N		- 18.00
Payment	Covid PPE/Wipes etc for F2F Meetings	30/06/2021	4	Y		- 15.00
Receipt	May & June Gross Interest	09/06/2021	4	Y	0.33	
<b>TOTALS YTD Financial year 2021/22</b>					<b>£ 9,830.04</b>	<b>-£ 2,456.75</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>						
<b>Cash book balance b/d</b>					<b>FY 2021/22 month</b>	<b>3 &amp; 4</b>