

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 9 th January 2019		Venue & Time: Fisherman's Reading Room, 19.00hrs
<u>Present:</u> Cllr Elizabeth Brimmacombe Cllr Paul Green Cllr Jo Hocking Cllr Anne Rossiter	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Cllr Judy Pearce Cllr Rufus Gilbert (Part Meeting) Peter Sandover (NDP) 7 Parishioners	<u>Apologies:</u> Cllr Simon Coleman Cllr Alan Rundle Cllr Bruce Williams Cllr Simon Wright PCSO P O'Dwyer

REF 2018/19 MINUTES

MEETING FOCUS: Parish Business

0.19 DECLARATIONS OF INTEREST: No declarations of interest were received.

1.19 MINUTES OF PREVIOUS PARISH COUNCIL MEETING December 2018

The minutes from 12th December 2018 were agreed and signed without alteration.
Proposed Cllr Rossiter, seconded Cllr Brimmacombe and voted through unanimously.

2.19a MATTERS ARISING:

- a) Beach Signage – We await final confirmation re size and exact wording for sign before the order is placed.
 - b) Outer Hope Sink Hole – the hole continues to slowly expand and will be reported again.
 - c) Hope Bypass Dip – it is considered that this is a longstanding dip that has not worsened in some years. No further action will be taken.
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2.19 PARISHIONERS OPEN FORUM:

- a) Work noted being undertaken at Tamarisks
 - b) Work at Coastguards Cottages – clerk to check date granted permission.
 - c) View Point at Cottage Hotel – the owner has not been established.
 - d) Continued problems with uploading to the SHDC planning site – **ACTION: Cllr Wright**
 - e) Parking in New Road, over Christmas/New Year vehicles were stuck in the mud there, parking was dangerous, on the bend and unacceptable. Land is prone to sinking, a muddy quagmire, unsightly and mud is blocking the drainage systems. If people are to be allowed to park here a more substantial road covering is required. Clerk to send email to Cllr Gilbert, Highways will investigate and will provide options. **ACTION: CLERK**
 - f) Can parking around the Beach Comber at Hope Cove be reviewed, because of parking over the holidays the lifeboat was unable to access the water and in the event of a real emergency this could have caused the loss of life. Double yellows are needed to ensure emergency access; however, they would also result in further reduced parking for staff employed by local businesses. **ACTION: Add to the February Agenda.**
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3.19 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Report received from PCSO Paul O'Dwyer: There have been 2 crimes reported to police over the festive period, they were 1 x theft from vehicle where a Toyota was targeted by unknown offenders and

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items stolen from inside. And the other was 1 x misuse of communications where the offender left upsetting messages on an answerphone. This compared to the same time period last year where only 1 crime had been reported (a public order offence due to an angry driver).

Whilst there has been a small increase in crime for this parish, I'm happy to report that the festive period saw a reduction in crime for the whole area allowing some of our staff to enjoy the festivities. That said, officers have not become complacent about the reduction and continue to conduct targeted crime prevention patrols to deter any offences from happening. No results have yet been released relating to our annual drink/drug drive campaign but once they are, I'll make sure to pass them on.

4.19 DISTRICT COUNCILLORS REPORTS

- a. Weymouth Park Signage – no update.
- b. Proposed commercial development opportunities reported recently in the Gazette. Salcombe will see a new harbour workshop and decking at Shadycombe Car park
- c. South Hams now has a 5-year land supply, this will prevent rogue applications being submitted, particularly in the AONB.
- d. New waste collection starts on April 1st, an officer will be visiting local parishes to check on the efficiency of local recycling. SHDC will be joining the Devon Waste Scheme as part of the new contract with FCC.
- e. SHDC currently have an open consultation re business rates/council tax for second homes. SHDC have resolved that they would like to see ALL second homes being refused the option to change to business rates as this leads to a situation whereby permanent residents are subsidising second home owners. The consultation is open until 15th January.
- f. A question was raised re paperless planning, if this is to proceed what is the definition of a large application? The definition is an application for 10+ properties or more, or permission being granted for land in excess of half a hectare. Development in AONBs have further stipulations that apply.
- g. Re Paperless Planning, if this is to proceed, SHDC need to keep objections/parish response on the website, or easily accessible in perpetuity. Furthermore, in respect of planning documentation, all dimensions need to be added to the architect's submissions to ensure clarity for all. **ACTION:**
Update from Cllr Pearce

5.19 COUNTY COUNCILLOR REPORT

Issues all covered under Open Forum

6.19 PLANNING:

a) LIST OF APPLICATIONS RECEIVED

1. **4038/18/HHO Kennelway, Carport & Store** – SHPC No Objections
2. **4166/18/CLE Field at SX696414, South Huish – Certificate of lawfulness re dry storage for boats/caravans** – SHPC No Objections

b) APPLICATIONS AWAITING SHDC DECISIONS

1. **3508/18/FUL Coast Guard Station (new life boat storage & changing facility)**
2. **3793/18/FUL 11 Court Barton (new wood burner)**
3. **3801/18/FUL Tamarisks**
4. **3421/18/FUL Orchard Cottage**
5. **1678/18/HHO Mr J Stabik, Sea Brook Readvertisement**
6. **2066/18/FUL Lantern Lodge Hotel Readvertisement**
7. **3471/18/HHO 5 Abovedown Cottages**
8. **1029/18/ARC** – Cottage Hotel Removal of Conditions determination date May 2018

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In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

NOTE: All planning responses from SHPC will incorporate a request for:

- Sight of a letter from South West Water confirming that any increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.
- Damage caused to any infrastructure to be made good to a comparable standard.

c) **SHDC DECISIONS/**

No decisions made during the period

d) **ENFORCEMENT & OTHER PLANNING ISSUES**

Enforcement continues to be dealt with.

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations will be reported to Enforcement.

e) **NEIGHBOURHOOD PLANNING:** The approved funding application of £6,185 has now been paid. An official letter appointing Peter Sandover will be issued.

Peter Sandover introduced himself, Peter will be working with SHPC and the NDP team to push the South Huish plan through to fruition. Neighbourhood planning must reflect the wishes of parishioners, for example the long-term sustainability of commerce in Hope Cove, also the retention of younger generations in the parish. Housing is clearly a strong issue with a need for affordable housing and principle residence policy. The plan will reflect priorities identified in the previous surveys but also can include the addition of settlement boundaries around other areas within the parish. Target is to get to regulation 14 (draft document) by 31st March.

Information and updates will be uploaded to the SHPC website as soon as it is available.

A public meeting will be arranged following a walkaround on 15th January 10.00am.

Also, a training session will be arranged for interested parties.

f) **MISCELLANEOUS:** Paperless planning covered in Minute Reference 4.19 g.

7.19 BUSINESS TO BE DISCUSSED:

a) **Highways:** Lighting between Inner/Outer Hope – the lights between are too bright and causing a hazard as well as disrupting the dark skies. Recently approved planning submissions will be reviewed with a view to the conditions applied. **ACTION: Cllr Pearce**

b) **Footpaths:** Request for 12-foot gates, a request from a parishioner has been passed to the PROW team, the PROW team are currently looking at accessibility for less able people, meaning at present, additional gates will not be sanctioned.

P3 Bid Forms, Richard Pollard is in the process of submitting the P3 forms for the 2019/20 period, we await news of the award.

c) **Miscellaneous:** Cracks in the Sea Wall – This is a county council wall, they will be contacted to repair the damage.

Hope Cove Public Toilets – Cllr Pearce will establish if a refurbishment will take place prior to pay on entry being installed. **ACTION: Cllr Pearce**

Unauthorised Shower – The Environment Agency has been in touch and the shower has been disconnected.

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Registry of Local Heritage Significance Sites as Local Listings – will be established for the Neighbourhood Plan and discussed on the walkabout next week.

8.19 FINANCE & GOVERNANCE –

- a. **Receipts & Payments** – Month 10
- b. **Accounts to pay** – Accounts to pay: Clerks Salary, HMRC & Expenses £352.18, Newsletter Printing £71.40 See **Appendix A** for current account details. Holding account £3,100.68 – being £1,500.68 holding funds, £1,000 maintenance, £500 NDP and £100 website. Proposed Cllr Green Seconded Cllr Rossiter
- c. **Miscellaneous** – Internal Audit 3-year contract, Alison Marshall has confirmed acceptance. Precept - Figures were provided to those councillors' present, an increase of £4.43 per band D property was agreed. Proposed Cllr Rossiter, Seconded Cllr Green and approved unanimously.

9.19 CORRESPONDENCE:

Devon Communities Together has provided a list of new courses for Charities, Community Groups, Village Halls and Parish Councils. A copy of this has been sent to relevant parties, if anyone else would like details please email the clerk.

At 21.10 hrs the Chairman declared the meeting closed

Next Meeting Dates **13th Feb (Planning Focus), 13th March, 10th April (Planning Focus).** Venue: **Fisherman's Reading Room, 7.00pm**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Cllrs Brimmacombe, Coleman, Green, Hocking, Rossiter, Rundle & Williams **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, WPC Pengilly, PCSO O'Dwyer, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

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APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out
	Cash Book Balance b/f from last financial year		7				
Payment	ICO GDPR	15/12/2018	9	n	37	-	40.00
Receipt	VAT RETURN 2017/18	17/12/2018	10	y	dd	206.17	
Receipt	NDP GRANT GROUNDWORK UK	21/12/2018	10	y	dd	6,185.00	
TOTALS YTD Financial year 2018/19						£ 15,281.17	-£ 10,850.07
RECONCILIATION CASH BOOK TO BANK							
Cash book balance b/d						FY 2018/19 month	10
Balance at bank at end :							09-Jan-19
	Revenue Accounts						7,070.02
	Unpresented Items					receipts	
						payments	- 40.00
							£ 7,030.02
ACCOUNTS FOR PAYMENT							
	K Harrod Salary & Expenses				Salary includes £8 facilities recharge & paid direct on 15th of each month	£	351.38
	HMRC NIC					£	0.80
Plus							
	Newsletter Printing					£	71.40
	Meeting Sub Total						
Holding Account £3,100.68 - Being £1,500.68 holding funds, £1,000 Maintenance, £500 NDP and £100 Website							
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE						09/01/2019	
	Prepared By:					K Harrod for South Huish Parish Co	
	Date:					09/01/2019	