

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 10 th March 2021		Venue & Time: Virtual Meeting via Zoom, 19.00hrs
<u>Present:</u> Cllr Stephen Carter Cllr Simon Coleman Cllr Sue Darke Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Part Meeting: SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert 6 Parishioners/guests	<u>Apologies:</u> Cllr Ann Rossiter

REF 2020/21 MINUTES

229/20 WELCOME & APOLOGIES:

230/20 DECLARATIONS OF INTEREST

Cllr Carter declared an interest in Planning reference 4290/20/HHO and withdrew from these discussions.

231/20 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 10th February meeting were agreed with one alteration to 227/20 F.

The minutes will be signed by the Chairman at the first available opportunity.

Proposed Cllr Green, Seconded Cllr Coleman approved unanimously

232/20 CLERKS REPORT

- Local Scams: We have been made aware of a scam to steal bank account details where the caller names other local people who have also been “caught out”. If you receive an email or phone call please report it to <https://www.actionfraud.police.uk/>
- Police Update, please see **Appendix B**.
- St Clements Bins, we have followed up with Cllr Pearce in respect of this item and will be writing to the homeowner.
- South West Water Beachcomber Sinkhole & locked drain: A date for a meeting once lockdown restrictions ease has been requested.
- Requests for historic family information: We have received a significant increase in requests for details of family and friends who may have lived in the area. The Clerk position is restricted to six hours per week so regrettably all future enquiries will be signposted to the Hope Cove Facebook site.
- Path at Hope Barton: The National Trust have provided the following response - *We were not aware that any work had been carried out in this area until the Parish raised these concerns with us, our Estate Manager has written to the household responsible and we are awaiting a response. We have requested the path is returned to its former condition.*
- Ian Draper Cleaning have completed the sign cleaning in the area as requested. Ian has forwarded photographs of signs that require some attention, we will speak with Highways about these.
- Inner Hope Sea Wall Damage: Highways have viewed the damage, Marine & Civil Solutions have now completed the repairs.
- Defibrillator Signage has been received and will be sited shortly.
- Beach Signage: The beach feet signs are being finalised by the school. The amenity signage is being finalised, we hope to have quotes for the works shortly.

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- Donations: Further to our February meeting I have reviewed the minutes for details regarding our policy on donations. SHPC do not have an official donations policy, however, on 10th January 2018 Councillors agreed that no donations would be provided by SHPC for the financial periods 2017/18 and 2018/19. No further references to donations are made. In accordance with our procedures, should Councillors want to review the decisions made in the February meeting I would need to receive three requests in writing.

233/20 OPEN FORUM: (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

No issues raised.

234/20 REPORT FROM COUNTY COUNCILLOR:

- a. Climate change: DCC is a founding and principal partner of the Devon Climate Emergency (DCE) initiative and has signed the Devon Climate Declaration which commits to working collaboratively with partners, which is now starting to be done via a consultation draft interim Devon Carbon Plan.
- b. £1.3M extra has been allocated for 21/22 budget with £600,000.00 for potholes and drainage plus £100,000 for work on maintenance of street furniture and a further £600,000 to top up the £1.5 M given to District Councils emergency fund last summer.
- c. So far this fiscal year, we have used 50% more salt on the highways network totalling 15,000 tons.
- d. Devon Highways budget is £28M which is about £100,000/day to maintain the 12,966km of roads.
- e. DCC has 65 farms totalling 9,555 acres
- f. Tamarisks: I am pleased to be able to report that highways do now consider the bollards to be on the highway. The error was based on an inaccurate and old record. A letter has now been sent demanding the bollards be removed.
- g. Temporary Traffic Notices:

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **TUESDAY 25 MAY 2021**
for a maximum of 5 days

Until **THURSDAY 27 MAY 2021** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
BOLBERRY ROAD, HOPE COVE

The alternative, signed, route for vehicles will be via - INNER HOPE TO OUTER HOPE
GALMPTON TO OUTER HOPE
GALMPTON CROSS TO GALMPTON
SOUTH FROM GALMPTON CROSS
GALMPTON TO MALBOROUGH
WHITE CROSS TO MALBOROUGH GREEN
WHITE CROSS TO BOLBERRY CROSS
BOLBERRY TO BOLBERRY CROSS
HOPE BARTON BARNS TO BOLBERRY

This temporary restriction is considered necessary to enable -
RENEWAL OF WATER PIPE.

For additional information contact:
KIER MG LTD
Telephone: **0344 346 2020**

Dated: **TUESDAY 25 MAY 2021**

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CLLR GILBERT LEFT THE MEETING

REPORT IT:

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

235/20 DISTRICT COUNCILLOR REPORTS:

- a. Planning Complaint: Cllr Pearce has contacted Pat Wymer about the complaint but the Parish Council have received no response. This is in complete contradiction to the South Hams District Council Complaints Procedure.
- b. Council Tax letters are being issued with effect from 11th March.
- c. Elections will proceed in May. If you do not want to vote in person please request a postal vote via the SHDC website. In respect of elections no door-to-door canvassing or leaflet drops are allowed. SHDC are looking to hire more people to help with manning poll booths, full information is available on the website. Following the election, SHDC will be working on a skeleton staff with other staff all working on vote counts and associated work.
- d. There is a new Team Devon initiative called Explore from Your Door – encouraging people to walk and not use their car.
- e. The new recycling service is now being rolled out and vehicles have started to be seen around the parishes. A letter has been issued providing full information about the new system. New boxes will be provided one week prior to the service commencing with full instructions as to what can be recycled. District Council operatives are in the process of identifying those narrow streets where it may not be possible to put out the boxes and will work with parishes to ensure suitable solutions are found. Second homeowners have been advised that this is happening and they have been advised to make arrangements for the boxes to be brought into the property.
A question was raised re people overfilling the boxes, the boxes will be emptied every week and should have sufficient capacity.
- f. A new summer locality service commences from 1st April, six additional locality officers have been appointed through to the end September 2021, they will provide cover for the area seven days per week. Covid compliance Officers are also still working, one enforcement notice has been issued to a local restaurant (not in this parish).
- g. The census takes place on 21st March – online.
- h. Public space orders are renewed effective 11th March.
- i. Plymouth will be recognised as a Freeport, one of eight areas across England and the only one in the South West. South Hams and DCC were involved with the bid. They will now provide outline and detailed business cases. This is very good news for the region and will see increased trade and the creation of employment opportunities.
- j. The recent police meeting advised that 1/3 of fines being issued in Devon by the police have been issued in the South Hams, furthermore, 40% of the second homes being reported have come from the South Hams. All breaches of visitors/second homeowners should be reported to the local police. Noted that there are checks being undertaken at beach car parks as well as stops on the roads, particularly over weekends. Holiday accommodation including second homes is not due to open up until 12th April. If businesses are not operating within the guidelines this should be reported to SHDC.
- k. A business license refund is available, full details are available on the South Hams District Council website.

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It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

236/20 PLANNING, DECISIONS & ENFORCEMENT

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. 0614/21/HHO, High Hopes, Bolberry Road, extension & double garage – Deferred to April
2. 0314/21/VAR, Hi Ho, Malborough, Neighbouring Parish Consultation Only. **SHPC Support Unanimously**
3. 4290/20/HHO, Tile House, Galmpton, extension & ancillary accommodation. **SHPC Object Unanimously**

DECISIONS:

4. 3964/20/OPA, Higher Broadmoor Farm. **Withdrawn**
5. 4064/20/FUL, The Cove, Alterations to Windows/Doors Front Elevation. **SHDC Conditional Approval**
6. 4206/20/LBC, St Andrews Church, South Huish. **SHDC Conditional Approval**
7. 4277/20/FUL, Lantern Lodge, Installation of 2 gas tanks. **SHDC No Decision**
8. 0053/21/LBC, Amberwood, replacement conservatory. **SHDC No Decision**
9. 2574/20/HHO, Paradies, Readvertisement. **SHDC No Decision**

b) ENFORCEMENT

There are currently a number of enforcement notices relevant to the parish, all but three of which will have passed their target date by the end of the month. The oldest was given a target date of September 2018.

Cllr Pearce advised that a review of Planning Enforcement is being undertaken and while there is unlikely to be movement for the next month we should expect to see developments in the near future.

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) Neighbourhood Plan Update:

It has been confirmed that the Neighbourhood Plan Referendum WILL take place on 6th May 2021.

A proposal was made to support a campaign to encourage parishioners to vote, this will include the purchase of promotional items such as a banner from Nick Walker Printing. Cllrs Pearce & Long pledged support via their locality funds to support the purchase of the promotional items.

Proposed Cllr Green, seconded Cllr Rundle approved unanimously

CLLR PEARCE LEFT THE MEETING

237/20 BUSINESS TO BE DISCUSSED:

- a. Proposal to join the DCC Road Warden Scheme – it was felt that a parish of our size would find the costs significant, due to the number of single-track roads there is also a danger to people working on the local roads. Councillors will not be giving any further consideration to the Road Warden Scheme.
- b. Proposal re Parking in the Parish (Cllr Coleman):
It is essential that we futureproof parking in and around Hope Cove for many years to come. First and foremost we need to establish the support and costs to install double yellow lines on both sides of New Road. Assuming this can be financed we also need to find an alternate parking area. Some preliminary discussions have taken place with a local landowner who may give land to parking, further discussions are required.

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If the parish were to be able to offer parking for local staff, trailer/boats and parking for excess vehicles that would otherwise block our roads it would be of great benefit to all in the parish and for those emergency vehicles, including the lifeboat, who have been hindered in the past.

Consultation is required with parishioners. A proposal will be put together for Councillors to consider.

All present agreed this was an excellent project and it was resolved that Cllr Coleman, the Clerk and any other interested Councillor should work together to provide a proposal for the April meeting.

- c. It was proposed that SHPC request to be included with the plans of Malborough Parish Council in respect of Operation London Bridge. This would mean that resources could be shared and any financial implications would be reduced.

Proposed Cllr Hocking, seconded Cllr Coleman, approved unanimously.

- d. Proposal to accept a Memorial Bench Policy.

Prior to the meeting a draft policy had been forwarded to Councillors for consideration. No alterations were suggested.

Proposed Cllr Darke, seconded Cllr Coleman approved unanimously.

238/20 FINANCE & GOVERNANCE:

Receipts & Payments – Month 12, see **APPENDIX A** for details

Accounts to pay – Clerks Salary & HMRC £529.12, Seton Defibrillator Signage £91.31, SLCC Renewal £185 (75% of cost to be reclaimed), Ian Draper Cleaning £140, SHDC Payroll £120

Proposed: Cllr Coleman Seconded: Cllr Green Approved unanimously.

Governance:

- a. A full Finance & Policy Review will take place over April/May 2021
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Thanks were given to Miss Smart and Mr Windle for giving their time to provide help and assistance with some of the issues in the parish over the past few months.

At **20.12** hrs the Chairman thanked everyone for their attendance and declared the meeting closed

Items for the April Agenda:

- Policy Review
- Finance Review

Next Meeting Dates :

- **14th April, Zoom Virtual Meeting, 7.00pm**

Please watch the website and noticeboards* for details of meetings and other pertinent information.

DUE TO COVID19 REGULATIONS THE NOTICEBOARDS MAY NOT CONTAIN UP TO DATE INFORMATION, PLEASE CHECK THE WEBSITE FOR FULL DETAILS OR CONTACT THE CLERK.

*** SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: _____

Print Name & Date: _____

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Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							4,748.15
Receipt	February Gross Interest	09/02/2021	12	Y	0.13		16,913.99
Payment	February Clerks Salary	28/02/2021	12	Y		529.12	16,384.87
Payment	Nick Walker Printint Newsletter	01/03/2021	12	Y		105.00	16,279.87
TOTALS YTD Financial year 2019/20					£ 20,191.97	-£ 8,660.25	16,279.87
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d				FY 2020/21 month		13	£ 16,279.87
Balance at bank at end :						31-Mar-21	
Revenue Accounts						16,279.87	
Unpresented Items							
						receipts	-
						HMRC PAYMENT payments	
						£ 16,279.87	-
							Variance
FUNDS:				ACCOUNTS FOR PAYMENT			
7,000.00	Fishermans Car Park			Clerk	-	Via DD	-529.12
1,000.00	Defibrillator Renewals						
2,225.00	Maintenance			Plus	Seton Signage		91.31
400.00	Website & Computer Equipment				SLCC Renewal		185.00
876.00	NDP				Ian Draper Cleaning		140.00
170.32	P3				SHDC Payroll		120.00
750.00	Snow Warden/Gritter						
250.00	Election						
3,608.55	General Funds						
16,279.87	TOTAL						
				Meeting Sub Total			
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE				14/04/2021			
Prepared By:				K Harrod for South Huish PC			