

# **SOUTH HUISH PARISH COUNCIL**

## **Minutes of Parish Council Meeting**

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<b>Date: 10<sup>th</sup> February 2021</b>		<b>Venue &amp; Time:</b> Virtual Meeting via Zoom, 19.00hrs
<b><u>Present:</u></b>  Cllr Stephen Carter Cllr Simon Coleman Cllr Sue Darke Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Ann Rossiter	<b><u>In Attendance:</u></b>  Kathy Harrod (Parish Clerk)  Part Meeting: SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert  8 Parishioners/guests	<b><u>Apologies:</u></b>  Cllr Alan Rundle

### **REF 2020/21 MINUTES**

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#### **219/20 WELCOME & APOLOGIES:**

#### **220/20 DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### **221/20 MINUTES OF PREVIOUS PARISH COUNCIL MEETING**

Minutes of the 13<sup>th</sup> January meeting were agreed without alteration. The minutes will be signed by the Chairman at the first available opportunity.

Proposed Cllr Green, Seconded Cllr Rossiter approved unanimously

#### **222/20 CLERKS REPORT**

- Police Update, the next meeting takes place on 26<sup>th</sup> February, a report will be provided in March.
- St Clements Bins, we have asked for the assistance of SHDC in respect of this item.
- South West Water Beachcomber Sinkhole & locked drain: No developments.
- Anti-Social Behaviour: We have again been approached in respect of anti-social behaviour. Should anyone be affected by this please contact us if you require any guidance about logging and reporting any future incidents.
- Affordable Housing in the Parish: South Huish Parish Council are not aware of any plans or potential future applications in respect of building affordable housing within the parish. Furthermore, no exception sites for development were identified within the Neighbourhood Plan although the plan would support this to delivery affordable housing subject to any application complying with National Policy, JLP policy TTV 27 and all other relevant policies within the Development Plan.
- Tamarisks Bollards: We continue to communicate with various parties in respect of these bollards.
- Scams: We are being regularly notified of new scams, do not give out your personal and/or bank details to anyone unless you are 100% sure that they are genuine.  
You will not be asked to provide any payment or security information for any Covid Vaccinations.
- Parking Project: Cllr Coleman and I will be looking at this in more details over the next month.

#### **223/20 OPEN FORUM:** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

- a. A local blended family have purchased the old Hope Cove Hotel and attended the meeting to initiate communication about the future development of the hotel as a private residence. Cllr Hocking advised that the council are unable to give any indication of their response to such an application but it would be in line with the policies contained within the Neighbourhood Plan and Joint Local Plan. A request was made to consider the needs of blended families in future alterations of the Neighbourhood Plan.

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- b. Tamarisks: It has been established this is a Category 10 service road. Has a deal been agreed with the owner re the installation of bollards? Cllr Gilbert advised that no deal has been made regarding the bollards. This was the old main road between Inner/Outer Hope. Why is this element of the highway no longer considered under the ownership of DCC? An email will be sent to Cllr Gilbert to follow up with this again.
- c. Can the Neighbourhood Plan referendum take place on 6<sup>th</sup> May along with the DCC & Police and Crime Commissioner elections? Cllr Pearce advised that the referendum would take place after 6<sup>th</sup> May, in the meantime the planning officers are giving the plan significant weight. Cllr Pearce will look to obtain a date for the referendum. POST MEETING NOTE: The Referendum date has been confirmed as 6<sup>th</sup> May.

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#### **214/20 REPORT FROM COUNTY COUNCILLOR:**

**a. DCC Finances:**

DCC Council tax share now makes up 80% of its income.

- DCC employees 2010/11 = 6,600 & in 2020 = 4500 increasing a little for Covid
- Covid funding from Govt = £80 Million which basically covers DCC Covid expenditure.
- Budget for DCC 2020/21 = £541M with Adult social care £260M and children's services £146M
- Budget proposed for DCC 2021/22 = £578M = £11M/week or £1.5M/day
- DCC earmarked reserves = £120M (March 2020) being in middle of UK upper tier authorities.

**b. Recycling depot privately registered vehicles (now) permitted free of charge & without a permit:**

Cars, Pick ups, Camper vans fully fitted, Minibuses fully fitted, People carriers, Hired vans to a private household, Motability type vans/vehicles.

Any privately registered panel van will require a permit giving up to twelve visits a year free of charge. You can apply online.

- c. Covid related information including vaccination information and a weekly DCC video link continues to be forwarded.
- d. Elections: Police commissioner and County Council elections are now set for May 6<sup>th</sup> Further information will be published. Anyone feeling comfortable going to a supermarket or post office should feel confident to attend a polling station in May.
- e. A 379 Edmeston road works have started with some night closures from 19.00 hours.
- f. Road Repairs: After so much rain and Covid-19 staff safety/absenteeism please be aware that work schedules may be delayed. Repairing potholes full of water or ice is not best practice and leads to complaints.
- g. Hope Cove Sea Wall: Thanks for keeping me informed an official response will be forthcoming.
- h. The volume of traffic on the roads since lockdown (comparison to January pre first lockdown) has reduced by the following: 46% less cars, 26% less light goods, 4% less heavy goods vehicles on the roads.
- i. It was advised that signage in respect of road closure mentioned last month has been put in the wrong place. The clerk will report accordingly.

CLLR GILBERT LEFT THE MEETING

#### **REPORT IT:**

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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#### **225/20 DISTRICT COUNCILLOR REPORTS:**

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- a. Planning Complaint: No final response has been received.
- b. Confirmation of housing supply land: Cllr Pearce confirmed that there is a supply of not less than 6.4 years of housing supply land.
- c. Parishioners are encouraged to apply for postal votes at the forthcoming election. Noted that 42% of the votes made in the last election were postal.
- d. Tomorrow the SHDC budget (which is balanced) will be passed. This will include the hiring of four new seasonal Locality Officers who, between them, will be working seven days a week. They will help reduce issues with bins, litter, dogs, public toilets etc. They can take enforcement action via the issuing of fines if necessary. They will be able to be clearly identified and will also have body cameras.
- e. All breeches of visitors/second homeowners need to be reported to the local police. Noted that there are road checks being undertaken, particularly over weekends.
- f. In respect of elections no door to door canvassing or leaflet drops are allowed.  
SHDC are looking to hire more people to help with manning poll booths, full information is available on the website. Following the election, SHDC will be working on a skeleton staff with other staff all working on vote counts and associated work.
- g. SHDC are donating their used technology to four local secondary schools, this will help 31 children who currently don't have adequate technology
- h. Pay to use toilets across the district have been made free of charge for the period of lockdown.
- i. There is a new initiative called Explore from Your Door – encouraging people to walk and not use their car.
- j. The new grant system will advise past applicants which grants they can now apply for. Regulations have also changed on certain grants to make them easier to obtain. Since 5<sup>th</sup> Nov £6.2m has been paid out in grants to 3,490 applicants with approximately 100 grants now being processed daily. Parishioners and business owners are encouraged to revisit the site. If a previous applicant (from November onwards) logs on and inputs their reference number the system will advise which grants they are now eligible for. All applications must be made by end March with payments being made by end April.
- k. The new recycling vehicles have started to be seen around the parishes. A letter is being issued on 22<sup>nd</sup> February providing full information about the new system. Prior to commencement, new boxes will be provided with full instructions as to what can be recycled. The rollout of the new service will commence in March, by the first week in May everyone in the area will be on the new service.
- l. Cllr Long has asked for the tree officer to look at various trees in the parish with a view to getting Tree Preservation Orders in place. The Tree Warden will meet with Cllr Long in due course. All trees in a conservation area require an application to be made to SHDC if any works are to proceed. If works are undertaken with no application having been approved the relevant parties can be fined.

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### **226/20 PLANNING, DECISIONS & ENFORCEMENT**

#### **a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:**

- 4206/20/LBC, St Andrews Church, South Huish. **SHPC Support**
- 4277/20/FUL, Lantern Lodge, Installation of 2 gas tanks. **SHPC Object**
- 0053/21/LBC, Amberwood, replacement conservatory. **SHPC Support**
- 2574/20/HHO, Paradies, Readvertisement. **SHPC Object**

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- Secretary of State appeal, land adjacent to 40 Weymouth Park, Ref APP/K1128/W/20/3264409. **SHPC Object**

### DECISIONS:

- 3712/20/ARC, Amberwood, Galmpton, Approval of details reserved by Condition 3. **Withdrawn**
- 3696/20/HHO, Weymouth Park, Extensions & Alterations. **Conditional Approval**
- 3972/20/HHO, Maryland, Bay Window Extension. **Conditional Approval**
- 3856/20/FUL, Burton Farm, Temporary Agricultural Dwelling. **Conditional Approval**
- 3964/20/OPA, Higher Broadmoor Farm. **SHDC No Decision**
- 4004/20/HHO, Clevedon, Landscaping/creation of parking. **Withdrawn**
- 4064/20/FUL, The Cove, Alterations to Windows/Doors Front Elevation. **SHDC No Decision**
- 3932/20/HHO Sea Brook. **Conditional Approval**

### b) ENFORCEMENT

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

CLLR PEARCE LEFT THE MEETING

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### 227/20 BUSINESS TO BE DISCUSSED:

- National Trust Footpath, Hope Barton: Complaints have been received regarding the footpath past Spray Cottage there appears to have been a lot of heavy traffic which has damaged the path on either side. This is understood to belong to the National Trust. Since the complaints have been received a lot of woodchip has been put down and the area is now very passable. A letter will be sent to the NT requesting that this area be returned to the original stone surface.
- Parishioner Use of Amenity land Eastacoombes: There is a field of amenity land that borders both South Huish and Malborough parishes. The land is open to the public at any time via the metal gate to the side nearest the housing estate.  
The conditions associated with the land were discharged following receipt of an inspection and maintenance proposal, there is no evidence that either have taken place and the land is in poor condition. SHPC will contact the District Council to request that the land be managed as agreed by the owner.  
**Proposed Cllr Hocking, seconded Cllr Rossiter approved unanimously.**
- Parish Paths Partnership (P3): Richard Pollard has confirmed that the annual P3 return has now been submitted and we await details of the funding for the next financial year. The steps from the Eastern end of footpath five have been repaired and rebuilt. Aunt Betsys lane, an unmetalled road, is now clear - this has taken two years and a compliance notice. Land near to Pitchingstone House has been reduced due to a fence encroaching on the DCC land. A letter will be sent to establish any action that DCC are due to take.
- Proposal to approve beach signage following agreed alterations.  
Prior to the meeting Councillors had been provided with an updated proposed sign. Councillors agreed to ask for the footpath opposite the Chapel to be added. Dates re dogs on beaches also need to be included.  
**Proposed Cllr Coleman, seconded Cllr Rossiter, approved unanimously.**
- Proposal to purchase defibrillator location signage, four signs at £15.38 plus one at £14.57.  
**Proposed Cllr Hocking, seconded Cllr Coleman, approved unanimously.**
- Proposal to purchase four benches at a cost of £955 plus VAT.  
A counter proposal to create a policy in respect of the purchase of memorial benches by parishioners was made, this was **Proposed Cllr Hocking, seconded Cllr Green, approved unanimously.**
- Proposal to approve a quotation of £140 for cleaning of highway signage in the parish.  
**Proposed Cllr Green, seconded Cllr Darke, approved unanimously.**
- Proposal to approve a donation in lieu of payment for creation of beach signs.  
It was felt that this was not in keeping with our policy on charitable donations.

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A counter proposal was made to speak with the creator of the signage about our stance on charitable donations with a view to making payment to her for the work which she can then donate to a charity as she chooses. **Proposed Cllr Hocking, seconded Cllr Carter, approved 4:2**

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### **228/20 FINANCE & GOVERNANCE:**

**Receipts & Payments** – Month 11, see **APPENDIX A** for details

**Accounts to pay** – Clerks Salary & HMRC £529.12, Nick Walker Printing £105.

**Proposed: Cllr Darke Seconded: Cllr Green Approved unanimously.**

#### **Governance:**

- a. Precept Submission: The precept request of £17,698 has now been submitted as agreed in the January minutes. The average household will pay £40.37 per year (i.e. 78p per week). (Last year, the precept cost the average household £38.45 per annum so this is about a 4p per week increase). This will mean our budget increases by £433.
- b. Clerks Hours:  
A proposal was made to allow the clerk to work up to an additional 50 hours per annum as required without having to obtain Council permission. Any hours over this limit would need to be approved and minuted.  
**Proposed: Cllr Coleman, seconded Cllr Rossiter, approved unanimously.**
- c. DALC Councillor Courses:  
Roles & Responsibilities: Wed 3 March 2021 Lunchtime course 1-2pm, Zoom Webinar  
Roles & Responsibilities: Mon 8 March 2021 Evening course 6-7pm, Zoom Webinar  
Powers, Duties & Precepts: Wed 10 March 2021 Lunchtime course 1-2pm, Zoom Webinar  
Powers, Duties & Precepts: Mon 15 March 2021 Evening course 6-7pm, Zoom Webinar  
Local Council Meetings: Wed 17 March 2021 Lunchtime course 1-2pm, Zoom Webinar  
Local Council Meetings: Mon 22 March 2021 Evening course 6-7pm, Zoom Webinar  
Councillors to advise the clerk if they want to proceed with any of the above.

At **20.47** hrs the Chairman thanked everyone for their attendance and declared the meeting closed

#### **Items for the March Agenda:**

- Road Warden Scheme

#### **Next Meeting Dates :**

- **10<sup>th</sup> March, 14<sup>th</sup> April, Zoom Virtual Meetings**

**Please watch the website and noticeboards\* for details of meetings and other pertinent information.**

**DUE TO COVID19 REGULATIONS THE NOTICEBOARDS MAY NOT CONTAIN UP TO DATE INFORMATION, PLEASE CHECK THE WEBSITE FOR FULL DETAILS OR CONTACT THE CLERK.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if

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they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

### Distribution List

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

## APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							4,748.15
Payment	Nick Walker Printing NEWSLETTER	22/01/2021	11	Y	-	101.00	17,605.82
Payment	Nick Walker Printing Hard Copy NDP	22/01/2021	11	Y	-	73.00	17,532.82
Payment	SLCC Virtual Conference	22/01/2021	11		-	90.00	17,442.82
Payment	January Clerks Salary	30/01/2021	11	Y/N	-	529.12	16,913.70
Receipt	January Gross Interest	11/01/2021	11	Y	0.16		16,913.86
TOTALS YTD Financial year 2019/20					£ 20,191.84	-£ 8,026.13	16,913.86
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2020/21 month	11	£ 16,913.86
Balance at bank at end :						1st Feb	
Revenue Accounts						16,913.86	
Unpresented Items					receipts	-	
					HMRC PAYMENT payments		
						£ 16,913.86	-
							Variance
FUNDS:				ACCOUNTS FOR PAYMENT			
7,000.00	Fishermans Car Park			Clerk	-	Via DD	529.12
1,000.00	Defibrillator Renewals						
2,225.00	Maintenance			Plus	NW Printing		105.00
400.00	Website & Computer Equipment						
876.00	NDP						
170.32	P3						
750.00	Snow Warden/Gritter						
250.00	Election						
4,242.54	General through to 2020/21						
16,913.86	TOTAL						
					Meeting Sub Total		634.12
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE					10/02/2021		
Prepared By:					K Harrod for South Huish PC		
Date:					02/02/2021		