

# **SOUTH HUISH PARISH COUNCIL**

## **Minutes of Parish Council Annual General Meeting**

<b>Date:</b> 10 <sup>th</sup> July 2019		<b>Venue &amp; Time:</b> Galmpton Village Hall, 19.00hrs
<b><u>Present:</u></b>  Cllr Simon Coleman Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Ann Rossiter Cllr Alan Rundle Cllr Mark Taylor	<b><u>In Attendance:</u></b>  Kathy Harrod (Parish Clerk)  18 Parishioners SHDC Cllr Mark Long Part Meeting: SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert	<b><u>Apologies:</u></b>  Cllr Sue Darke Richard Pollard

**REF 2019/20 MINUTES**

### **67/19 WELCOME & APOLOGIES:**

**68/19 DECLARATIONS OF INTEREST** – Cllr Coleman, Cllr Rossiter & Cllr Rundle declared an interest in planning application 2024/19/FUL Inner to Outer Hope Car Parking and withdrew from discussions regarding this application. The Chairman asked Cllr Taylor if he had any interest in the same application and he declared that he had no pecuniary interest.

### **69/19 MINUTES OF PREVIOUS PARISH COUNCIL MEETING 12<sup>th</sup> June 2019**

Minutes of the 12<sup>th</sup> June meeting were agreed without alteration. Proposed Cllr Coleman, Seconded Cllr Green

### **70/19 ITEMS CARRIED FORWARD FROM PREVIOUS MEETING:**

- Outer Hope Sink Hole & hole at Little Fancy – We await further action from South West Water, this item to remain on the agenda.
- Copy of Atkins report re flooding to be obtained as nothing found in existing SHPC records.

### **71/19 PARISHIONERS OPEN FORUM:**

- Bottom road in Galmpton, some time ago this was resurfaced and has recently been worked on again why, when there are other areas in need of attention?
- Bens Close to main road, poor condition, surface gravel is coming off and causing problems on residents' driveways. No work undertaken, potholes in road etc.
- Top of Burleigh Lane also in a state of disrepair and needs review. The join between the old/new work is poor. This needs to be reported online, the link is available on all SHPC minutes. Points a-c will be discussed at a Highways meeting due to take place with DCC & SHPC.
- Update re road sign on end of grand view road. The sign was ordered with SHDC, we await developments.
- The Neighbourhood Plan open meeting was delayed enabling more details to be added to the plan before consultation.
- The National Trust Gateway at entrance to Hope Barton in poor condition. Clerk to discuss with Emma Reece.
- Security lights in Inner Hope are on all the time. If properties are identified, the Clerk will write on behalf of SHPC.
- Planning website noted as not uploading responses from parishioners/parish in good time. Cllr Pearce to investigate.
- Timescales re planning; a standard three weeks are given for any application. Any comments submitted prior to a decision being made will still be considered.
- Planning application re Coastguard wall; the bank has not yet been reinstated so holiday makers are parking on the area. This will be reported with a note of the condition number from the application.

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- k) Cottage Hotel; the noise coming from the hotel has been particularly bad with works being undertaken during weekends. This is especially disturbing for those using the beach. Last week a lorry was parked on the road blocking access for half an hour and delaying a school bus. Works are taking place from 8.30am during weekends. Lorries should be unloaded off road, legally traffic cannot be stopped in this manner. This will be reported, a letter sent to the hotel and a note will be added in respect of reducing the height of the hedge currently obstructing the viewpoint.
- l) Noted also lorries unloading in other areas of the parish, preventing access etc. This is especially concerning re emergency vehicle access. Please will all property owners take responsibility to ensure this does not continue.
- m) A request to be made to St Austell to store their gas cannisters properly instead of leaving them at the front of the property with the empty barrels.

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### **72/19 POLICE BUSINESS & NEIGHBOURHOOD WATCH:**

The police are no longer attending council meetings to provide a monthly report. The local crime figures can be obtained by viewing the below link. An officer will attend the Annual Meeting where possible to give an overview of the year.

We would like to remind residents that there are many ways to contact their local police and would like to signpost them towards the force website for more information. The local police also have a very popular Facebook page which provides useful information and advice.

Additionally you can Ask Ned (<https://www.devon-cornwall.police.uk/askned>) a site for members of the public to find out useful information to a whole host of questions. And of course, there's the usual non – emergency telephone 101 or 999 for emergencies.

SIGN UP TO DEVON & CORNWALL ALERT HERE: <https://alerts.dc.police.uk/Join>

RESEARCH LOCAL CRIME FIGURES HERE: [www.police.uk](http://www.police.uk)

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### **73/19 DISTRICT COUNCILLORS REPORT:**

- a) Land Adjacent to Hope & Anchor – The Chairman, Clerk and Dave Clark (Harbour Commission) met with Andrew Wood, SHDC Officer, regarding the land. SHDC essentially laid claim to the land in 1984 with no deeds and no consultation with the Parish. We question the legality of the registration, why there was no engagement with the parish either in 1984 or 2019? Engagement between DCC, SHDC and SHPC is essential as without this the parish is instantly at a disadvantage.

The land was recently advertised by SHDC on Rightmove, Andrew Wood advised there was no requirement to contact SHPC about the situation. Noted, local businesses registered to see all Hope Cove property on Rightmove did not receive any information re this. Furthermore, a local business was given assurances that the land would be used for St Austell parking, but the plans are to install a food outlet.

Local businesses were apparently contacted re a potential bid on the lease of the land, but we have yet to find an employer other than the proposed new leaseholder who was contacted.

The current plans are to effectively cut in in two with half due to be leased on a 12 year term to St Austell to run an outside food area, the other half being leased to the local car park owner to continue to allow free parking/disabled parking in that area.

SHPC consider the land to be community land.

Action to investigate challenging the purchase/transfer of land under the Village Green Act.

SHPC to investigate a caution on unregistered land to prevent landgrabs.

**ACTION: Cllr Taylor, Clerk.**

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- b) Two senior managers have recently left, leaving only three. The proposal is to replace the managers but in a slightly different manner.
- c) Planning meeting next week will include new harbour workshop, five employment units along Gould Road and a replacement Harbour Office on Whitestrand.
- d) The executive will also include a paper on the Horseshoe Bat, this will be steered by Teignbridge Parish as they have the bigger bat area. The document will likely become a supplementary planning document.
- e) A consultation for the Joint Local Plan will be coming in the autumn.
- f) Emptying of dog/litter bins. If you see a full bin, please report online as reports are meant to be actioned within two hours.
- g) Charging for toilets – there has been a business case by Salcombe proving there is no justification to charge following a significant reduction in costs due to cheaper cleaners being employed. Will SHDC review the figures in respect of South Huish? Following discussion, a suggestion was made for management to add GPS to the vans to review times spent at toilets and manage the staff more efficiently, this is already under consideration.
- h) 17 SHDC councillors have new powers to combat anti-social behaviour following training with the police. I.e., uncontrolled dogs, dog fouling, antisocial drinking in the streets. Council staff can now share access information and intelligence re the behaviours. They do not replace the police but now have powers to deal with these issues. This is a trial basis for a period of one year.

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#### 74/19 COUNTY COUNCILLORS REPORT:

- a) Hope Cove Weekend Traffic Enforcement – Enforcement has been requested during this especially busy period. Cllr Gilbert will provide a contact number to be used in the event of a major issue. **ACTION: Cllr Gilbert**
- b) Double Yellow Lines, At the April meeting the following areas were identified as requiring double yellow lines:
  - Double yellows (keep clear lifeboat) at the top of the Inner Hope Slip Way.
  - Around Beachcomber and on the Hope & Anchor Forecourt side.
  - Around the green triangle.
  - No double yellows across Westview – viewpoint.
  - Arrows back to show directions around post office area.
  - Traffic warden required – a “share scheme” is being investigated with neighbouring villages/towns.

A meeting with Highways is due to take place this month, date to be confirmed. The details will then be submitted to Highways with a request to be added to the next TRO (Traffic Regulation Order)

- c) Speed ramp at Thurlestone Sands. It has been determined that this is not sited on public highway. Are the speed ramps used recognised by Highways? **ACTION: Clerk to establish**
- d) Plymouth Road update: Essentially, when clearing the drains and ploughing back the edge in preparation for the work, it was found that the road edge had large cracks/structural damage and thereby classifies as a safety risk to traffic. This inconvenience has no termination date and will require considerable structural work to allow the road to open as normal.
- e) Gigaclear super-fast broadband – no update
- f) New signage in the village has been approved, we await Highways action.
- g) Email received re Ash dieback, details will be added to the website
- h) Friends of Hope Cove Breakwater have been in touch with Cllr Gilbert. Cllr Gilbert confirmed will help in any way possible.

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### 75/19 PLANNING:

Cllr Pearce was again asked about obtaining paper copies of plans along with a request for a download all option be added to the site and it was noted that the links provided by the planning team do not work and planning can only be accessed via the planning portal. **ACTION: Cllr Pearce to advise.**

#### a) LIST OF APPLICATIONS RECEIVED

- 1) **1087/19/FUL Sun Bay** – building up against neighbouring boundary, SHPC objection.
- 2) **2018/19/HHO Maylea** single storey extension – SHPC no objection.
- 3) **1502/19/FUL The Wash House** – SHPC objection.
- 4) **1966/19/FUL Tamarisks** New Balcony – SHPC no Objection.
- 5) **1780/19/HHO Whispers Edge** Timber Trellis (Retrospective) -SHPC objection.
- 6) **2024/19/FUL Inner to Outer Hope Car Parking** –DECISION DEFERRED TO AUGUST.
- 7) **0965/19/HHO Combe Park** Balcony & Pergola – SHPC no objection.
- 8) **2177/19/FUL Pitchingstone House** agricultural storage building – DECISION DEFERRED TO AUGUST.
- 9) **2131/19/FUL 39 Weymouth Park**, proposed new dwelling in garden – DECISION DEFERRED TO AUGUST.

#### b) APPLICATIONS AWAITING SHDC DECISIONS (Determination Dates shown)

1. **1678/18/HHO Mr J Stabik, Sea Brook Readvertisement (DT28/3)**
2. **0196/19/TCA P Firth – Reduction of Acer & Lawson Cypress. Orchard Cottage (DT5/3)** SHPC No Objection
3. **4152/18/FUL T Rendle – The Holt, Erection of 3 dwellings (DT30/4)** SHPC Objection
4. **0958/19/HHO Greentiles** – The plans are significantly larger than the existing footprint, the cottage on the plans and garage has been increased in size. Coastal conservation area. SHPC Object.
5. **0312/19/FUL A Griffin – Erection of detached dwelling opposite Methodist church (DT28/3)** SHPC Objection as per the document from Catherine Jones from Natural Environment. Out of character, blocks light, shadowing, proximity, footprint, levels of land etc.
6. **3508/18/FUL Coastguard Readvertisement** – SHPC would like more information re the Coastguards long term plans/base. On the understanding that this is a long-term commitment SHPC have no objections providing the parking area is laid with Golpla or similar and if the lifeboat does leave the building has to be dismantled and the land reverted to green space.
7. **1758/19/HHO Shepherds Corner, extension & alterations** – SHPC No Objections DD 5/8

**In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.**

**NOTE: All planning responses from SHPC will incorporate a request for:**

- **Sight of a letter from South West Water confirming that any increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.**
- **Damage caused to any infrastructure to be made good to a comparable standard.**

#### c) SHDC DECISIONS/OUTCOME

- a. 1395/19/FUL Streamside East Parking – WITHDRAWN
- b. 4166/18/CLE Field at SX696414, South Huish – Certificate of lawfulness (Existing) Refusal
- c. 0922/19/FUL & 0923/19/FUL Messrs D&P Darke. SHDC Conditional Approval
- d. 1344/19/FUL Beacon Reach, SHDC Conditional Approval

#### d) ENFORCEMENT & OTHER PLANNING ISSUES

**Enforcement continues to be dealt with.**

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Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations will be reported to Enforcement.

### **e) NEIGHBOURHOOD PLANNING:**

A draft Reg 14 has been created. We hope to go to consultation soon. All documentation will be uploaded to the website. **ACTION: Clerk**

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### **76/19 BUSINESS TO BE DISCUSSED:**

- a) **Highways – New Signage:** This was accepted following the last meeting; we await the new signs!
- i) **Footpaths –** The P3 team have advised that the council contractors who cut unmetalled roads and other paths are behind schedule so some areas might not be done yet - this might apply to Aunt Betsy's lane and other paths.

The Kissing gate at Galmpton churchyard is overgrown, the responsibility for this lies with the church. A parishioner kindly agreed to clear the area.

### **j) Miscellaneous –**

- Coastguard – There is concern re the lack of coastguard service in Hope Cove, the temporary closure of the station has caused serious concerns re response times from Salcombe/Bantham and the knock-on effect with Bigbury.
  - Beach Signage & Fires on Beach. Cllrs to meet with Clerk at Mouthwell to agree location/size/content of signs & then they will be ordered. **ACTION: All**
  - Maine Wreck Propeller – a large propeller from the wreck of the Maine has been offered to the parish for siting in the area this measures 11ft and weighs 6 tons. The council were grateful to have been considered but are not able to accept the propeller due to logistics.
  - Methodist Church Signposts & Letter Re St Clements Curtilage – a follow up re signage is required. **ACTION: Clerk**
  - Re St Clements Curtilage, No response. **ACTION: Cllr Taylor**
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### **77/19 FINANCE & GOVERNANCE –**

- a. **Receipts & Payments –** Month 4
- b. **Accounts to pay –** Accounts to pay: Clerks Salary HMRC & Expenses £379.16 + £27.60 HMRC, GDPR Renewal by DD £35. Full accounts details can be viewed in **Appendix A** Proposed Cllr Rundle Seconded Cllr Coleman
- c. **Miscellaneous –**

- 1) Audit – the Exemption Certificate was submitted to the external Auditor; confirmation of receipt has been received.
- 2) VAT Return – Payment of £485.30 has now been received.
- 3) Councillor ROI & Forms – a reminder was made to Councillors that they should all have submitted expenses forms to SHDC following the election.
- 4) Councillor Courses – There are currently two councillor courses available, one on 24<sup>th</sup> July a full day course taking place in Exeter, the second course is an evening event in Ivybridge on 27<sup>th</sup> January 2020 from 6.30 – 9.00pm. Councillors were offered the option to attend. **ACTION: Clerk to make bookings as required.**

Within the Clerks contract of employment is the agreement that SHPC will pay for the clerk to undertake the Certificate in Local Council Administration. A course has been identified in October at a fee of £350. It was proposed that SHPC pay for the course. Proposed Cllr Rossiter seconded Cllr Taylor

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### **78/19 CORRESPONDENCE**

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- a) Temporary Road Closure October 6th advices have been received that Openreach are currently applying to Devon County Council for a proposed request for a temp road closure located from Broadway Cottage to Rose Cottage Galmpton TQ7 3EY for works required by Openreach between the time of 07:00 to 17:00. If this is to proceed there can be no parking on top road during this time as it will prevent lorries going through. **ACTION: Clerk**
  - b) Friends of Hope Cove Harbour, Save the Breakwater. An update has been received and will be posted on noticeboards (space permitting).
  - c) Fire Brigade Consultation: Closure of stations/reduction of engines & equipment. Parishioners can respond to the consultation until 22<sup>nd</sup> September at <https://tinyurl.com/y2tccrrc>
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At **20.39** hrs the Chairman declared the meeting closed

Next Meeting Dates **14<sup>th</sup> August TBC, 11<sup>th</sup> September . Venue: Galmpton Village Hall, 7.00pm**

**SHPC is now due to have an 14<sup>th</sup> August meeting to discuss planning. Please watch the website and noticeboards\* for details.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

#### **Distribution List**

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle & Taylor **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

## APPENDIX A

# SOUTH HUISH PARISH COUNCIL

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Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year								3,260.71
Payment	June Clerk Salary & Expenses	15/06/2019	3	y	9		- 304.67	6,414.51
Payment	Came & Co Insurance Renewal	13/06/2019	3	y	8		- 382.85	6,031.66
Payment	Internal Audit Alison Marshall	13/06/2019	3	y	7		- 105.00	5,926.66
Receipt	HMRC VAT REFUND	26/06/2019	4	y	Direct Payment	485.30		6,411.96
								6,411.96
TOTALS YTD Financial year 2019/20						£ 4,849.34	-£ 1,698.09	£ 6,411.96
RECONCILIATION CASH BOOK TO BANK								£
Cash book balance b/d						FY 2019/20 month	4	£ 6,411.96
Balance at bank at end :							12-Jun-19	
Revenue Accounts							6,411.96	
Unpresented Items						receipts	-	
						payments	-	
							£ 6,411.96	-
ACCOUNTS FOR PAYMENT								Variance
<a href="#">K Harrod Salary</a>						paid by direct transfer on 15th of each month		379.16
<a href="#">HMRC NIC</a>								27.60
GDPR ICO								35.00
Meeting Sub Total								35.00
HOLDING ACCOUNT FUNDS:								
1,425.00	Maintenance							
150.00	Website							
619.23	NDP							
524.42	P3							
250.00	Snow Warden/Gritter							
250.00	Election							
1,883.71	General through to 2nd tranche of precept being received							
5,102.36	TOTAL							
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE						10/07/2019		
Prepared By:						K Harrod for South Huish Parish Council		
Date:						08/07/2019		