

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 09th September 2020		Venue & Time: Virtual Meeting via Zoom, 19.00hrs
<u>Present:</u> Cllr Simon Coleman Cllr Sue Darke Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Ann Rossiter Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Part Meeting: SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert 11 parishioners	<u>Apologies:</u>

REF 2020/21 MINUTES

167/20 WELCOME & APOLOGIES:

168/20 DECLARATIONS OF INTEREST

Cllr Darke declared an interest in respect of planning application 2314/20/CLE and withdrew from these discussions.

169/20 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

Minutes of the 8th July and 12th August meetings were agreed without alteration and will be signed by the Chairman at the first available opportunity.
Proposed Cllr Coleman , Seconded Cllr Rossiter

170/20 CLERKS REPORT

- South West Water meeting: We now have two contacts at SWW and need to finalise a meeting date to discuss three issues in the parish. One being the locked/covered drainage in the flood zone, the second being a property allowing run off surface water to go into the drainage system and finally the sinkhole at Beachcomber.
- Memorial Bench: The colour and type of bench has now been agreed, we await a quote for fitting, once this has been agreed we can order and install the item.
- Website Compliance: Our website has to be compliant by 23rd September, we need to put a statement on the website detailing this, Cllrs Hocking, Rundle, Rossiter and Coleman have been checking the links, documents and other requirements and have found there to be no issue with the website.
- A Local Outbreak Management plan with information specific to the parish will be created in line with documents from DCC. This will include the continued support of vulnerable people by local volunteers should further need arise.
- Following the news from the government today we are anticipating the Devon Association of Local Councils to continue to strongly recommend that meetings continue via remote means. Our October meeting will take place via Zoom, we will review the situation prior to our November meeting.

171/20 OPEN FORUM: (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

1. SHPC were advised that The Lookout at Weymouth Park has been actively trying to sell the garden plot as having planning permission in place and this is not true. Cllr Long was able to advise that this status has now been updated, if you go onto the Rightmove/Charles Head website you will see that there is a comment "This property has been removed by the agent – it may be sold or temporarily removed from the market." You will also see the reference in the description to 'Planning permission granted' has been

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removed, and the full description it has been changed to 'Subject to Planning consent". SHPC will continue to monitor any developments.

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REPORT FROM COUNTY COUNCILLOR:

COVID-19

Devon is 148th now out of 150 areas at risk in England. So, at present extremely low risk.

The government has placed responsibility for local Covid-19 outbreaks with upper tier authorities. Devon (DCC) has an advanced 'Local Outbreak Management Plan' LOMP in place, should it be necessary.

ECONOMY.

About 30% of workers in Devon have been furloughed or made redundant, with up to 90% in tourism.

Tourism = 5.5% of Devon's economy and employs 12% of the workforce being about 63,000.

DCC Economy (my portfolio) is working hard to restart, regrow and reset the economy with the main sectors being Tourism, Retail, Construction and Agriculture food & drink.

OTHER MATTERS.

- There have been no developments re establishing what is happening with the phone mast by Withymore Farm.
- Ash dieback is costing the county an additional £1.3m
- Notification has been received of a temporary traffic restriction at Burleigh Lane on 5th & 6th November.
- There have been dreadful parking problems over peak season, on a few days the field was opened but this has not alleviated the issues.

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (BURLEIGH LANE, SOUTH HUISH) NOTICE 2020

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **THURSDAY 5 NOVEMBER 2020**
for a maximum of 5 days

Until **FRIDAY 6 NOVEMBER 2020** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
BURLEIGH LANE, SOUTH HUISH

The alternative, signed, route for vehicles will be via - BURLEIGH LANE -A381
BURLEIGH LANE END TO
LUCKHAMS LANE - A381 LUCKHAMS LANE END TO
SALCOMBE ROAD - HIGHER TOWN - MALBOROUGH GREEN TOP HIGHER TOWN -
GALMPTON TO MALBOROUGH - SOUTH FROM GALMPTON CROSS - GLAMPTON
CROSS TO GALMPTON - WATERLEARS CROSS TO GALMPTON CROSS

This temporary restriction is considered necessary to enable -
SAFETY FOR ENGINEER TO WORK ON OVERHEAD STRUCTURE.

For additional information contact:
SUNBELT RENTALS
Telephone: **0370 050 0792**

Dated: THURSDAY 5 NOVEMBER 2020

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REPORT IT:

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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DISTRICT COUNCILLOR REPORTS:

Cllr Pearce:

- There is news about changes to the waste collection that will take place commencing second week in October. Full information will be provided to all properties to show what changes (if any) there will be to the days and week of their refuse collections. Councillors have now been provided with full details, if any parishioners would like to see the full information please contact the Clerk.
 - SHDC has had discussions re their budget which currently shows a deficit of £1.3m due to Covid-19. In order to balance the budget, they have had to spend some of their reserves. The council is not in any financial difficulty but it does mean that some future projects may be delayed.
 - There is a recovery plan that is shaping up well, this will go to the Executive in December.
 - There have been issues with the bins this year, to give you an idea of statistics, the refuse trucks have been picking up over four tonnes of additional waste in their weekly collections.
 - Local Outbreak Management Plan –Devon County Council has a page with full details of local outbreaks and statistics. The plan has several layers, if there is a local outbreak the SHDC officers will be helping out with track and trace. An outbreak is classified as being three or more people in the same area. To date there have been no outbreaks local to the parish. The latest updates can be found on the Devon Live webpage. None of the outbreaks in the South Hams have been traced back to people coming into the area from other parts of the UK.
 - The locality officers have been visiting Hope Cove over the weekends to help keep things in order – they have been reporting dirty toilets and full bins, hopefully the parishioners will have noticed a difference.
 - Apologies have been made for the problems with the bottle banks over the bank holiday weekend. The good news is that once the new rubbish collections commence this will include the collection of bottles kerbside.
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174/20

PLANNING

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. We have not received a response from Pat Whymer regards our request to have a meeting.

- 2314/20/CLE – Certificate of lawfulness for existing use of land as residential garden/curtilage to serve existing dwelling, Huish House. **SHPC Majority Approval 4:1**
- 2535/20/HHO The Willows, raising roof, extension, addition of balcony etc – a request will be made for full and exact details of the works to include the size/height of works etc as the plans shown on the website are considered wholly insufficient to enable a decision to be reached. **SHPC unanimous request for delay**
- 1896/20/FUL, The Old Cider Barn Galmpton. UPDATE: Highways have established that the parking area is situated on land that is legally defined as public highway, as the works have been illegally undertaken on a highway without the appropriate necessary approval the Highway Authority is proceeding to take enforcement action.

SHPC previously approved support subject to the highways report. **In light of the new information Councillors withdraw their support for this retrospective application. Proposed Cllr Hocking seconded Cllr Coleman approved unanimously.**

Furthermore, Highways will be contacted regarding the large boulder on the road which appears to have been placed to prevent damage to the wall.

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b) ENFORCEMENT

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) NEIGHBOURHOOD PLANNING:

1. The initial Examiner report is currently being reviewed by the NDP team.

To view the full plan proposal please visit:

<https://www.neighbourhoodplanning.swdevon.gov.uk/south-huish>

or if you wish to view a hard copy of the plan contact the Parish Council.

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BUSINESS TO BE DISCUSSED:

- a) Police Update: The Office of the Police and Crime Commissioner have a Councillor Advocate Scheme, one of the benefits of this is a quarterly face to face meeting with our local officer. Cllr Rossiter was nominated for this back in June, we look forward to receiving more relevant police information in the future. Once again, we stress to parishioners to report ALL issues via the correct channels as this is the most effective method of getting the problems sorted.
- b) Response to Councillor Vacancy. A parishioner has approached a councillor to indicate an interest in the position, unfortunately he has not yet submitted a formal declaration of interest and we are unable to co-opt without this. This item delayed until October.
- c) Climate Emergency Sub-Committee
There is a beach clean for Hope Cove arranged for 20th September. Following the new Government Regulations effective from Monday 14th September we do not know if this can proceed. A decision is due to be made tomorrow evening. On the basis that it will be going ahead a request has been made to purchase litter pickers that can be retained by SHPC for future use. (costings upwards of £10.89 for a pack of four litter pickers) Purchase of twenty pickers was proposed.

Proposed Cllr Green

Seconded Cllr Rossiter

Approved unanimously.

A request has been made for Tony Lyle, Chairman of the Climate Emergency Committee to attend the October meeting. This was approved by Councillors.

- d) The Green, Galmpton
A proposal to plant the entire green area with a variety of wildflowers no taller than 30 - 35cm in height has been received.
The councillors still have strong concerns regarding liabilities due to the amount of traffic using the road and this must be their first priority. Full visibility is essential and this can not be met simply by adding additional signs to the area.
A proposal was made for the whole of the green to be planted. It was further proposed that, if at any time the council feels that there is an issue with the height of the plants, it will be dealt with without further notice as the traffic visibility and safety is the priority.

Proposed Cllr Darke

Seconded Cllr Rossiter

Approved unanimously.

- e) P3 Update: General maintenance has continued where possible, although it has sometimes been quite difficult with the number of people around. Fortunately, there has not been too much growth of vegetation since the big cuts in June.

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- f) Beach Signage. The signage in the area is not sufficient for our needs. A proposal was made to replace all beach/dog signage with bespoke signs incorporating a simple map showing the footpaths, dog accessibility, toilets and bins etc in the local area. The sign in front of the old Lantern Lodge is in desperate need of updating, it was further proposed that the Parish Council take responsibility and a replacement be ordered with no further delay.

Proposed Cllr Hocking

Seconded Cllr Rossiter

Approved unanimously.

- g) Hope Cove Slipway: The slipway has now been opened again.

- h) Parish Newsletter Proposal: Due to Covid-19 and the detrimental impact it has had on local businesses a proposal was made for SHPC to pay for the printing costs of the parish newsletter for a period of one year after which the normal sponsorship agreement can be reinstated.

Proposed Cllr Hocking

Seconded Cllr Coleman

Approved unanimously.

- i) Johns Shed Hope Cove: We have been informed that a claim has been put to Land Registry for what is known as Johns Shed with questions regarding rights of way. We are looking into this.

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FINANCE & GOVERNANCE:

Receipts & Payments – Month 6, see **APPENDIX A** for details

Accounts to pay – Clerks Salary & HMRC £455.12

Miscellaneous –

1. NALC have now provided their annual salary review, the clerk is currently employed for six hours per week giving a monthly payment of £374.78, the increased salary level rises to £384.92 per calendar month. The September payment is slightly higher as the salary increase is backdated to April 2020.
2. The SLCC have a virtual Training Festival for Clerks taking place 12th – 16th October at a total cost of £25, a proposal was made for the clerk to attend the workshops deemed most appropriate.

Finance & Governance: Proposed Cllr Hocking

seconded Cllr Rossiter

Approved unanimously

At **20.20** hrs the Chairman declared the meeting closed

Next Meeting Dates :

- **14th Oct (Zoom) , 11th Nov, 9th Dec – Zoom Virtual Meeting OR Fisherman's Reading Room**
7.00pm depending on Covid-19 restrictions.

Please watch the website and noticeboards* for details of meetings and other pertinent information.

*** SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

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Distribution List

Cllrs Coleman, Darke, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit No.	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year								4,748.15
Payment	SLCC Training Literature	16/06/2020	4	Y			- 75.90	12,466.30
Payment	Nick Walker Printing NEWSLETTER	16/06/2020	4	Y			- 90.00	12,376.30
Payment	Came & Company Insurance	16/06/2020	4	Y			- 378.85	11,997.45
Payment	June Clerks Salary	29/06/2020	4	Y			- 490.08	11,507.37
Payment	Canec Electrical Defibrillator Fitting	26/06/2020	4	Y			- 198.22	11,309.15
Payment	Viking Stationery	09/07/2020	5	Y			- 40.72	11,268.43
Payment	Postage Stamps	09/07/2020	5	Y			- 9.12	11,259.31
Payment	Flete Gardens P3 Work	10/07/2020	5	Y			- 248.40	11,010.91
Payment	July Clerks Salary	30/07/2020	5	Y			- 489.88	10,521.03
Receipt	Groundworks UK NDP Grant	10/07/2020	5	Y		1,630.00		12,151.03
Payment	Paul Green P3 Payment	13/08/2020	6	Y			- 27.60	12,123.43
Payment	Nick Walker Printing NEWSLETTER	13/08/2020	6	Y			- 90.00	12,033.43
Payment	ICO Annual Subscription	14/08/2020	6	Y			- 35.00	11,998.43
Payment	August Clerks Salary	26/08/2020	6	Y			- 377.78	11,620.65
Receipt	July Gross Interest	09/07/2020	6	Y		0.44		11,621.09
Receipt	August Gross Interest	10/08/2020	6	Y		0.37		11,621.46
TOTALS YTD Financial year 2019/20						£ 11,072.19	-£ 4,198.88	11,621.46
RECONCILIATION CASH BOOK TO BANK								£
Cash book balance b/d						FY 2019/20 month	6	£ 11,621.46
Balance at bank at end :							09-Sep-20	
	Revenue Accounts						11,621.46	
	Unpresented Items						-	
					HMRC PAYMENT	receipts		
						payments		
							£ 11,621.46	-
								Variance
FUNDS:				ACCOUNTS FOR PAYMENT				
3,500.00	Fishermans Car Park					DD 30th Month		
500.00	Defibrillator Renewals					K Harrod Salary inc HMRC		455.12
2,225.00	Maintenance					-		0.00
400.00	Website & Computer Equipment			Plus				
2,130.00	NDP							
170.32	P3							
750.00	Snow Warden/Gritter							
250.00	Election							
1,696.14	General through to 2020/21							
11,621.46	TOTAL							
				Meeting Sub Total				-
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE						09/09/2020		
Prepared By:						K Harrod for South Huish Parish Council		