

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

<b>Date:</b> 28 <sup>th</sup> September 2022		<b>Venue &amp; Time:</b> Galmpton Village Hall, 7.00pm
<b>Present:</b> Cllr Jan Carter Cllr Jo Hocking (in the chair) Cllr Ann Rossiter Cllr Alan Rundle Cllr Tom Windle	<b>In Attendance:</b> Kathy Harrod (Parish Clerk)  SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert  Parishioners/guests 12	<b>Apologies:</b> SHDC Cllr Mark Long Cllr Steve Pearson

REF 2022/23 MINUTES

### 124 WELCOME & APOLOGIES

At the start of the meeting a moment of reflection was held in memory of HM Queen Elizabeth II.

### 125 DECLARATIONS OF INTEREST - No declarations of interest were received.

### 126 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

It was resolved to accept the minutes of the 8<sup>th</sup> June 2022 without alteration, these were signed by the Chairman.

### 127 COUNCILLOR VACANCY

South Hams District Council has confirmed that South Huish Parish Council may co-opt a new Councillor.

Two expressions of interest were received, the Councillors considered the candidates and voted in favour of inviting Darren James to join the council.

### 128 CLERKS REPORT

- Multi Parish Survey: The Councillors from Malborough and South Huish have approved the issue of an online survey to establish what the residents of the area want to see regarding actions that can be taken to reduce the impact of the Climate Emergency. The survey is live until 7<sup>th</sup> October, everyone is encouraged to complete it.



- Fisherman's Car Park: Devon County Council have confirmed that they have submitted a HATOC request that the car park have the following restriction: Limited Waiting 9am – 7pm between 1 April and 30 September 30 mins no return within 30 minutes.
- Hope Cove Car Park: We continue to receive complaints about fines being issued to people despite tickets being purchased. This is a privately owned car park and we can only advise users check tickets and retain them for some time after parking. Paying via an app may be a more effective way of proving payment.
- Cannon & Anchor: Following the Platinum Jubilee Celebrations these have now been repainted black.
- Beachcomber Sinkhole: We continue to report the sinkhole.

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- St Andrews Church: No further action is being taken.
- Traffic Enforcement Hope Cove: Requests were made for additional enforcement throughout the peak period. We have had Officers in the area on regular occasions and the feedback we have received from the Harbour Master, business owners and parishioners is that the issues we usually experience have been reduced over the summer period.
- VAT reclaim: The 2021/22 VAT claim has been submitted and received.
- Audit Exempt Status Accepted: The audit exemption has been received and accepted, all documentation has been issued, no further action is required.
- Blocked Footpath at Weymouth Park: Reports had been received of a blocked footpath, this was reported to Highways via the Devon County Council report it facility. Thank you to Councillors Gilbert and Long for their assistance with this issue.
- Kissing gate at Inner Hope entrance to Bolt Tail: The National Trust have confirmed that this was replaced with a pedestrian gate with a self-closing latch which is more secure for containing livestock. The previous kissing gate was small and not accessible for walkers with backpacks and other less mobile visitors.
- Sustainable South Hams Assembly - Sat 8th October: Sustainable South Hams is a network for climate and nature groups in the South Hams. They are holding their first regional meeting, the Sustainable South Hams Assembly, on Saturday 8th October at Kingsbridge Community College from 10.00 am to 2.00 pm. They are particularly keen to have as many Parish Councillors as possible to attend at least the afternoon session (1.00 to 2.00 pm) for the new Special Interest Group for Parish Councillors. All South Huish Parish Councillors have received the invitation.
- South West Water & cliff erosion: No update.
- Overgrowth around the parish: Some of the identified land belongs to the National Trust, they have said they will deal with the growth. If anyone is aware of any overgrowth that requires attention please report to Devon County Council or forward full details to the Parish Clerk if the growth comes from a private residence.
- Praise for Froggy! We were incredibly pleased to be copied in on the following glowing praise in respect of South Hams District Council Localities Officer, Froggy (Gary Throgmorton). *He goes out of his way to work with the local businesses and find solutions to things rather than create problems, he's an absolute gem and credit to your team.* We also received thanks for the work undertaken by Anthony Fay who works with Froggy. SHPC share these views and, in addition to speaking to Froggy recently, we will be writing to South Hams District Council to officially thank the two officers for all their efforts to keep our parish beautiful.

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**129 OPEN FORUM:** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

- At Coastguard cottages, on the other side of the drive, large trenches have been dug, it is understood that a concrete wall will be erected. This site is in the AONB and Coastal Conservation Area, there is a public right of way to the side and the next door property is a listed building. Apparently the wall is due to be faced in oak not stone. We believe due to the extent of the works, planning permission is required. The wall comes out by at least three feet which will lead to inadequate parking which, in turn, will block the lane.
- Following the fire at Bolberry Down the fire brigade have left signs at back of Spray Cottage.
- Camper van/boat parking Inner Hope. Over peak season there have been a number parked in various locations around the parish. One camper van was parked for a whole week, three days of which were on double yellows. Westview frequently had vehicles camping for one to two evenings with foul water running down the road. Cllr Gilbert advised that this needs to be reported via the Enforcement link on the Devon County Council website (see below Report It link). The issue of boats will be added to the next meeting.
- A query regarding a missed black bin collection was raised with the Ward Councillor.
- The bench at Westview has been damaged. It was previously agreed that Dave Illingworth would repair the bench at Westview. Depending on cost it could be replaced.
- Termination on tenancy at NT land at Bolberry. The NT are going through a policy of rewilding which will mean no grazing from 1<sup>st</sup> April to 1<sup>st</sup> August. Further discussion regarding this subject was put on hold until later in the meeting.

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- Sewage works: A parishioner met with a SWW Contractor this morning. They have a six month project due to commence that will see new pipes installed from the Post Office through the lower fields to the sewage works. SWW will increase the capacity of the sewage tanks to a depth of twelve meters. Details of the project have been received by the Parish Council and will be distributed with the next edition of the parish magazine. Road Closure dates have been provided for January 2023. A query was raised as to if planning permission is required.

### THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (OUTER HOPE CROSS ROADS TO LOBSTER POT INN, HOPE COVE, DEVON) ORDER 2023

#### TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

**NOTICE** is hereby given that Devon County Council has made the above titled order.

From **TUESDAY 3 JANUARY 2023**  
for a maximum of 18 months

Anticipated Finish **THURSDAY 23 FEBRUARY 2023**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

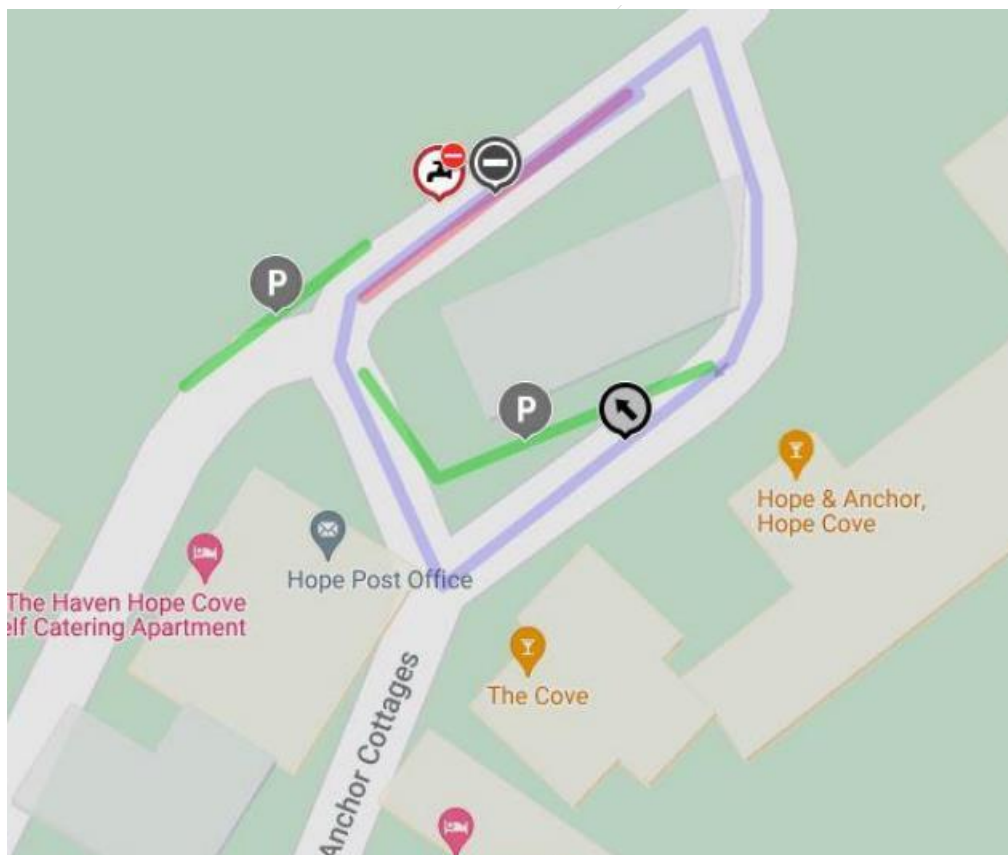
Roads affected -  
**OUTER HOPE CROSS ROADS TO LOBSTER POT INN, HOPE COVE, DEVON , REAR OF BEACHCOMBER COTTAGE - OPPOSITE THE COVE**

The alternative, signed, route for vehicles will be via - 35507068 - OUTER HOPE CROSS ROADS TO LOBSTER POT INN

SUSPENSION OF BAYS – 35507068 - OUTER HOPE CROSS ROADS TO LOBSTER POT INN

This temporary restriction is considered necessary to enable -  
**INSTALLATION OF 180MM OD PE RISING MAIN**

For additional information contact:  
**KIER MG LTD**  
Telephone: **01726 224400**



# **SOUTH HUISH PARISH COUNCIL**

## **Minutes of Parish Council Meeting**

- A local business has recently experienced a situation whereby a threat was made by an employee from a nearby business. The police were called but their response was not acceptable. It took one hour and forty-five minutes on 111 for the call to be answered only to get cut off straight away. A second call took one hour and twenty minutes. There was also a call to 999 which saw the caller on hold for another twenty minutes. This has also been reported online and there has still been no response given to the business in question. A discussion item regarding the Police will be added to the October Agenda.
- There have been a large number of seabirds washed up on the beach over the past weeks, they have been reported but no one has been out to collect. It is important that the birds are not touched, if they are moved, disposable gloves must be worn and they should be put into strong black bags – all black bin waste in this area goes to an incinerator so there would be no worry about further contamination via a landfill site.

### **DEVON COUNTY COUNCIL REPORT:**

**Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)**

- Issues regarding parking, enforcement and footpath 23 have already been covered in open forum
- Details of the latest Avian Flu update will be forwarded to the Parish Clerk
- A query was raised regarding maintenance of non-metalled roads, there are a number of classifications for roads, unmetalled roads have a very low priority when it comes to maintenance. The questioner was advised to report all issues via the Report It link below.
- It was noted that the works to Higher Town through Malborough have been delayed but not cancelled.

### **REPORT IT:**

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

### **DISTRICT COUNCILLOR REPORTS:**

**Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)**

**Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)**

1. Information regarding the cost-of-living help is now available on the SHDC website, <https://www.southhams.gov.uk/cost-of-living-help>, this provides help and guidance on a wide variety of help available and also includes a support directory for other organisations.
2. A council meeting took place on 22<sup>nd</sup> September. The waste service comes back in house on 3<sup>rd</sup> October, there will be challenges in the first months of the new control. The number one priority is for the service to be legal and compliant. The waste service also includes street sweeping, fly tips, public waste and more. The council are engaging and collaborating with the staff to understand their perspective on the situation and how they believe improvements can be made. The brown bin service will stop at the end of October, plans are in place for a new paid for service to commence from Spring 2023. There are a lot of people who do not require a brown bin service either because they have no garden or they opt not to use the brown bins. The charge for the service from Spring will amount to £49. This can be subscribed to online and there will be a service guarantee included in the contract between SHDC and the subscriber. The scheme will operate for eleven months and will not collect over Christmas and New Year. If you are left with a full brown bin in October, you will receive one final pickup before the service is stopped. Letters are being issued now with full details of the service stopping and how to apply for the new fortnightly service.

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The old brown bins can be collected by SHDC if requested or they can be used by residents – but not for the storage of waste.

Within the council tax payment there are a raft of services that may or may not be used by residents – i.e., planning, homelessness as well as many others such as the Covid Grant payments.

Parishioners requested that South Hams District Council ensure only residential properties who pay council tax have their waste collected. There are strong concerns in the parish that a larger than acceptable number of properties have taken advantage of being zero rated for business rates and continuing to use the residential waste service instead of a commercial bin service. All reports of people abusing the system should be reported to South Hams District Council or to the Parish Clerk to report on their behalf.

The Parish Councillors were again requested to feedback their views on the refuse collection service.

3. For all planning applications made after 31<sup>st</sup> October there will be an online webtool to direct applicants as to what they need to provide, this includes a lot more information regarding climate change and measures that need to be taken to mitigate the situation. Building regulations were upgraded in June 2022 meaning that all development after this date needs to adhere to the increased requirements with immediate effect.  
If people are looking for assistance with property upgrades please see the South Hams District Council website as some of the grants are based on low income while others are based on disposable income.
4. Homes for Ukraine, there are now 167 guests over 71 hosts, the number of arrivals is slowing but SHDC are still receiving up to 3 families per week. Hosts were asked to house guests for a period of six months, SHDC staff are now working with these people to try to provide continuity with housing/schools etc as well as support if they wish to live independently.
5. Parts of Devon/Cornwall/Somerset are now in an avian flu zone. Avian influenza (bird flu) is a notifiable animal disease. If you suspect any type of avian influenza in poultry or captive birds you must report it immediately by calling the Defra Rural Services Helpline on 03000 200 301.  
Full details can be found via this link: <https://www.gov.uk/guidance/avian-influenza-bird-flu>  
Clean your birdfeeders to prevent spread!

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### 130 PLANNING, DECISIONS & ENFORCEMENT

#### a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. Ratifications:
  - 2098/22/VAR, Land adjacent to 39 Weymouth Park. **Object.**
  - 2171/22/HHO, 43 Weymouth Park. **Object. Now withdrawn by applicant.**
  - 1608/22/HHO, Little Haven, Galmpton. **Object. Refused by South Hams District Council**
  - 2020/22/HHO, 18 Weymouth Park. **Support. Conditional Approval by South Hams District Council .**
2. 2761/22/HHO, 2 Brandy Rock, Grand View Rd, extensions & alterations (22/9). **Object.**
3. 2886/22/HHO, 39 Weymouth Park, rear extension/alterations - resubmission of 0285/22/HHO (22/9) **Object.**
4. 2618/22/FUL, Court Barton Farm, Provision of agricultural building. (29/9) **Support subject to being used for agriculture.**
5. 2553/22/HHO, Spray Cottage, installation of new oil tank/concrete base & associated pipes (13/10) **Support subject to sufficient screening.**

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### DECISIONS:

6. 0285/22/HHO, 39 Weymouth Park, single storey rear extension. (12/5). **Refused**
7. 0270/22/CLE, Kiln Field, Certificate of Lawfulness. **Certificate of lawfulness refused.**
8. 1303/21/FUL, Land At SX 680402 east of Thornlea View, erection of ten dwellings. **Refused.**
9. Lantern Lodge: **Appeal Granted.**
10. 0581/22/HHO, Tide Waves, Grand View Road, **Conditional Approval.**
11. 1135/22/HHO, Tarqua, Hope Cove, External alterations (16/6). **Conditional Approval.**
12. 0512/22/HHO, Downsfoot, Bolberry Road, (9/6) **Conditional Approval.**
13. 4031/21/FUL, Sand Pebbles Hotel, READVERTISEMENT (Revised plans) (2/6) **Refused.**
14. 1151/22/HHO, The Old Cottage, Galmpton, (9/6) **Conditional Approval**
15. 1741/22/FUL, Site at SX 677 403, Adjacent to Weymouth Park, (7/7) **Refused.**
16. 1987/22/FUL, 2 Elm Cottages, Burleigh Lane, change to parking area & change of land use (15/9) **Withdrawn**
17. 2665/22/VAR, land adjacent to 39 Weymouth Park, variation of conditions 5 & 6. **Conditional Approval**

### b) ENFORCEMENT

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

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### 131 BUSINESS TO BE DISCUSSED:

- a) **Neighbourhood Plan Modification:** South Hams District Council have provided an overview of the work we need to undertake to enable this modification to be put to an Examiner. We plan to commence a consultation period with full details of the modification from late October.
- b) **Bolberry Cliff Fire and rewilding plans by the National Trust.**

National Trust Report, Ranger Emma Reece was not able to attend the meeting but had provided the following report:

We are carrying out the first phase of a project this year to increase the mix of wildflowers on Bolberry Down through oversowing areas with wildflower seed. The project is being funded through a private donation and a donation from a local Green Energy Company. Our volunteers and Rangers have been harvesting seed from the Trust meadows at Wembury Point which has an appropriate mix of plants to donate to the Bolberry area. Bolberry Down is a beautiful meadow but does not have the mix of wildflowers it should have; they have been lost over a long period of time which is common to many meadow sites.

The NT have created patches of bare ground in plots through the down, these will look drastic initially, but are required so seed can be sown onto the ground to establish the following spring. The work will not have an immediate effect and will take time to establish. This will create a greater mix of plants which can then spread naturally through the other areas of the field over time.

Seeds are being sown by hand and additional volunteers to assist would be appreciated! Posters are being put up on site to inform visitors of what is happening.



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Due to the amount of concern regarding future fires at this location, a meeting will be arranged between Malborough and South Huish Parish Councils, relevant associates and Richard Snow of the National Trust.

- c) **Thermal imaging camera:** We have received a request to purchase a thermal imaging camera for helping SMASH to identify thermal leakage from homes in South Huish and Malborough. In principle the councillors agree with this, however, the request was not backed up with minuted records from a SMASH meeting and therefore cannot be taken forward at this time. Once a request has been received via the correct channels the Councillors will then consider how to proceed.
- d) **Discussion re Inspectorate approval of gas tanks at Lantern Lodge.** Deferred until October.
- e) **Support for Hope Cove Weekend:** The weekend was a huge success and again, SHDC Localities Officers and the Harbour team were superb. A letter of thanks has been received following our support for the 2022 Hope Cove Weekend. We have confirmed to the committee that we would be happy to support future events through actioning issues such as the annual road closures.
- f) **Defibrillator Locations and Suitability.** The defibrillator at The Old Parsonage is not immediately obvious and has been blocked in by cars/bins when the monthly checks have been undertaken. A potential site is by the Galmpton noticeboard. Councillors will investigate and report back.
- g) **Parking Project:** With the previous group chairman resigning from the Parish Council we are now in need of a new chairman to take this project forward. Councillors unanimously approved a submission to the next Traffic Regulation Order of single and double yellow lines as per the April minutes. **See Appendix A**
- h) **Proposal to accept DALC training:** Face to face training is available at £200 plus expenses. It was resolved to accept the training offered.

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### 132 FINANCE & GOVERNANCE:

- a) **Receipts & Payments – Month 6, See Appendix B,** Clerks Salary & HMRC, ICO annual Subscription £35, Springback Binder £17.99, Plastic Company £630, Do it All Services £80, Nick Walker Printing £105,  
**It was unanimously resolved to accept all payments, a mandate sheet was produced and signed.**

- b) **Governance:**

- 1. Internal Audit Actions Required:
- 2. Draft Memorandum of Understanding: The MoU sets out:
  - a description of the respective roles of the Council and the town and parish councils;
  - the circumstances in which the Council will have pre-application discussions with the town and parish councils or seek their views about draft proposals;
  - details of what information to be provided to town and parish councils by the Council when application is registered and how the information will be provided;
  - guidance as to what should be included in consultation responses so that they are relevant to the application;
  - timescale for town and parish councils to respond and the circumstances in which these may be varied;
  - how town and parish councils will be consulted about amended plans; and
  - speaking at Development Management Committee.

This item was deferred until October to allow sufficient time to review the full document.

- 3. **Civility & Respect across the industry:**

The pledge would require, South Huish Parish Council to agree to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles, and that it:

- will put in place a training programme for councillors and staff
- has signed up to the Code of Conduct for councillors
- has good governance arrangements in place including staff contracts and a Dignity at Work policy
- will seek professional help at early stages should civility and respect issues arise

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- will commit to calling out bullying and harassment if and when it happens
  - will continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme
  - supports the continued lobbying for change in legislation to support the civility and respect, including sanctions for elected members where appropriate
- Councillors unanimously agreed to support the pledge.

**133** At 20.54 hrs the Chairman thanked everyone for their attendance and declared the meeting closed.

Next Meeting Dates – **12<sup>th</sup> Oct, 9<sup>th</sup> Nov, 7.00pm, Venue Galmpton Village Hall.**

**Please watch the website and noticeboards\* for details of meetings and other pertinent information.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List** : Cllrs Carter, Coleman, Green, Hocking, Rossiter, Rundle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, 3 South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

## APPENDIX B

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out	Cash Book Balance
Payment	K Harrod Folder Refund	30/06/2022	6	Y	-	17.99	31,500.98
Payment	Play Area Hygiene New benches	30/06/2022	6	Y	-	756.00	30,744.98
Payment	HMRC Q1 PAYE	18/07/2022	6	Y	-	123.40	30,621.58
Payment	Do It All Services P3 Cut	21/07/2022	6	Y	-	80.00	30,541.58
Payment	July Wages	01/08/2022	6	Y	-	379.62	30,161.96
Payment	ICO Renewal	15/08/2022	6	Y	-	35.00	30,126.96
Payment	August Wages	30/08/2022	6	Y	-	379.62	29,747.34
Receipt	South Hams District Council Precept	16/09/2022	6	Y	10,176.50		39,923.84
Receipt	HMRC VAT Refund	23/08/2022	6	Y	292.36		40,216.20
Receipt	June Gross Interest	09/06/2022	6	Y	0.17		40,216.37
Receipt	July Gross Interest	11/07/2022	6	Y	0.18		40,216.55
Receipt	August Gross Interest	09/08/2022	6	Y	0.68		40,217.23
Receipt	September Gross interest	09/09/2022	6	Y	0.87		40,218.10
<b>TOTALS YTD Financial year 2022/23</b>					<b>£ 20,823.90</b>	<b>-£ 5,087.40</b>	<b>40,218.10</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>							<b>£</b>
<b>Cash book balance b/d</b>					<b>FY 2022/23 month</b>	<b>6</b>	<b>£ 40,218.10</b>
<b>Balance at bank at end :</b>						<b>28-Sep-22</b>	
						<b>40,218.10</b>	
					receipts	-	
					payments		
					<b>HMRC PAYMENT</b>		
						<b>£ 40,218.10</b>	
							<b>Variance</b>
<b>FUNDS:</b>					<b>ACCOUNTS FOR PAYMENT</b>		
14,000.00	Fishermans Car Park & Parking Project				Wages	Via DD	-391.42
3,000.00	Defibrillator Renewals						
4,000.00	Maintenance				Plus		
500.00	Website & Computer Equipment						
200.00	Sustainable Malborough & South Huish Sub-Committee						
146.15	P3						
1,076.00	Snow Warden/Gritter						
250.00	Election						
17,045.95	General Funds						
<b>40,218.10</b>	<b>TOTAL</b>						
					<b>Meeting Sub Total</b>		<b>- 1,385.41</b>