

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 13 th June 2018		Venue & Time: Galmpton Village Hall, 19.00hrs
<u>Present:</u> Cllr Simon Coleman Cllr Paul Green Cllr Jo Hocking (in the chair) Cllr Alan Rundle	<u>In Attendance:</u> Kathy Harrod (Clerk & Minute taker) 4 Parishioners	<u>Apologies:</u> Cllr Ann Rossiter Cllr Bruce Williams

REF 2018/19 MINUTES

MEETING FOCUS: PLANNING & FINANCE

127/18 Declarations of Interest: None Received

128/18 MINUTES OF PREVIOUS PARISH COUNCIL MEETING 9th May

The minutes from 9th May 2018 were agreed and signed without alteration. Proposed Cllr Coleman, seconded Cllr Green and voted through unanimously.

129/18 MATTERS ARISING from the 9th May minutes

Dog waste bin (South Milton Beach) – ACTION: Clerk to contact the Beach House for assistance.

Bandstand Repairs – Cllr Coleman has viewed the damage and will be filling the hole with cement a little at a time. **ACTION: Cllr Coleman.**

Mouthwell Beach – No further developments. There were issues over the holiday period including more problems with BBQs, one of the bonfires burned for 24 hours and left nails in the sand to be picked up.

Further issues have been caused by the bins not being emptied. Cllr Pearce has been contacted about this.

Parishioners are requested not to hold bonfires on the beach and to keep the area eco-friendly to ensure that the areas remain as safe as possible for all users.

A course of action to deal with the issues will be agreed and implementation will commence prior to the July meeting, this will include the following: Newsletter article. Signage updated. Letters to local businesses. **ACTION: Clerk**

Sewage Outfall by the Sea Wall – the discharge pipe is piped to the steps of the sea wall. Clerk to obtain full details from Dave Clark.

NB: Issues were raised in respect of parking and footpaths being blocked. These items will be included on the July Agenda.

130/18 PLANNING –

a. List of applications & decisions/SHDC

No applications have been received during the period.

0122/18/FUL Westward REVIEW

A request had been received to review this application, a letter (following up on previous SHPC comments) and visual impact projections had been provided to SHPC by the owner. A further letter had been received from a parishioner requesting that SHPC continue to object to the proposal. The owners want to create something that Hope Cove would be proud of. They are trying to encourage small groups of people to visit the area year-round and to provide employment opportunities for locals. This is a new build but would incorporate local stone.

The view of the councillors was that had the property been smaller and more in keeping with the area a different viewpoint could have been reached.

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The community of Hope Cove is 75% second homes and increasing by 2% annually. The owners have tried to achieve a property that will be lived in for approximately 40 weeks of the year.

Following discussion the councillors stood by their original comments which were as follows:

SHPC have concerns with drainage, additionally the proposed building is of very modern style and the plans are not in keeping with the area or the character of Hope Cove. The proposal would impact on the conservation area being highly visible from the coastal footpath. The site is too small for the proposed properties and is considered to be overdevelopment. The amount of development impacting the cliff path is too much for the area to sustain. This proposal could cause additional serious problems in a very geologically sensitive area.

b. SHDC Decisions:

1061/18/HHO – SHPC No Objection – SHDC Conditional Approval

3744/17/HHO Rockcliffe Readvertisement – SHPC No Objection subject to conditions – SHDC Conditional Approval

c. Planning Applications Awaiting an SHDC Decision:

0122/18/FUL Mr Andrew Gardiner – SHPC Objection.

0552/18/CLE Mr & Mrs Reddish – SHPC Objection

In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

NOTE: All planning responses from SHPC will incorporate a request for:

- **Sight of a letter from South West Water confirming that the increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.**
- **Damage caused to any infrastructure to be made good to a comparable standard.**

131/18 BUSINESS TO BE DISCUSSED – Delayed until July meeting.

132/18 FINANCE & GOVERNANCE –

a. Receipts & Payments – Month 3

b. Accounts to pay – Clerks Salary, HMRC & Expenses £352.14, Malborough Parish Council Gritter Fund £850, Malborough Messenger Printing £71.40, DALC Affiliation £123.69, DALC GDPR Training £48, South Hams Newspapers Councillor Advert £54, Internal Audit £114.85. Proposed Cllr Rundle, seconded, Cllr Green, a mandate sheet and transaction record was introduced and duly signed to authorise the e-payments.

c. Governance –

1. Internal Audit – the final accounts for 2017/18 and annual governance statement were ready for review by the internal auditor on 30th May. The internal auditor signed off page 4 of the Annual Governance & Accountability Return 2017/18. Recommendations received in the internal audit report will be actioned by the Clerk. **ACTION: Clerk**
2. External Audit - the Certificate of Exemption was signed by the RFO and Chairman.
3. External Audit - The Annual Governance Statement Section 1, 2017/18 was approved by the Councillors and signed by the Clerk and Chairman.

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4. External Audit - The Accounting statements, Section 2 for 2017/18 was approved by the Councillors and signed by the RFO and Chairman.

At **20.05hrs** meeting closed to the public

133/18 NEW COUNCILLOR APPLICATIONS -

As at 9.20am on 13th June 2018 Helen Jones of SHDC confirmed that there have been no requests for an election and, as such, SHPC are approved to co-opt a new councillor.

Following an advert in the Kingsbridge & Salcombe Gazette, notices on all the noticeboards and further dissemination by word of mouth re the vacancy, SHPC reviewed the applications received and Councillors unanimously agreed to extend an invitation to a local parishioner to join as Councillor. Details to follow at the July meeting.

ACTION: Clerk

AT **20.20hrs** the Chair, Cllr Jo Hocking, closed the meeting with thanks to all those that had attended.

Next meeting: July 11th 7.00pm, Venue TBC

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Cllrs Coleman, Green, Hocking, Rossiter, Rundle & Williams **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, WPC Pengilly, PCSO O'Dwyer, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX A

South Huish Parish Council Finance: Month 3

Category	Descriptor	Date	Month No. of Report to Council	banked	cheque/BACS/deposit	Paid In	Paid Out	Cash Book Balance
Payment	Newsletter Print Costs to Malb. Parish Council	11/04/2018	1	✓	4	-	71.40	2,275.34
Payment	P3 Expenses - Strimmer Service	11/04/2018	1	✓	3	-	107.74	2,167.60
Receipt	P3 Grant 18/19		1	✓	40	1,500.00		3,667.60
Receipt	SHDC Precept		1	✓	40	3,375.00		7,042.60
Payment	Clerks Salary & Expenses	09/05/2018	2	✓	5	-	203.38	6,839.22
Payment	HMRC	09/05/2018	2	✓	6	-	48.80	6,790.42
Payment	Came & Company Insurance Renewal	09/05/2018	2	✓	7	-	320.05	6,470.37
Pament					8			6,470.37
Payment					9			6,470.37
								6,470.37
TOTALS YTD Financial year 2018/19						£ 4,875.00	-£ 1,003.55	£ 6,470.37
RECONCILIATION CASH BOOK TO BANK								£
Cash book balance b/d						FY 2018/19 month	3	£ 6,470.37
Pament								
Balance at bank at end :							30-Apr-18	
Pament	Revenue Accounts						6,470.37	
Pament	Unpresented Items					receipts		
Pament						payments	-	
Pament							£ 6,470.37	-
ACCOUNTS FOR PAYMENT								Variance
						Gross is £352.14 incl. £20 facilities recharge & paid by direct transfer on 15th of each month NB: Month 3 includes salary increase		
	<u>K Harrod Salary</u>							283.34
	<u>HMRC NIC</u>							68.80
Plus								
	Gritter Fund Malborough Parish Council							850.00
	Newsletter Print Costs to Malb. Parish Council							71.40
	DALC Affiliation							123.69
	DALC GDPR Training							48.00
	South Hams Newspapers Cllr Advert							54.00
	Internal Audit							114.85
	Meeting Sub Total							1,261.94
Receipts & PAYMENTS REPORT TO COUNCIL								
MEETING DATE						13/06/2018		
	Prepared By:					K Harrod for South Huish Parish Council		
	Date:					13/06/2018		