

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

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<b>Date:</b> 14 <sup>th</sup> November 2018		<b>Venue &amp; Time:</b> Fisherman's Reading Room, 19.00hrs
<b><u>Present:</u></b>  Cllr Elizabeth Brimmacombe Cllr Simon Coleman Cllr Paul Green Cllr Anne Rossiter Cllr Alan Rundle	<b><u>In Attendance:</u></b>  Kathy Harrod (Parish Clerk) Cllr Judy Pearce  Kim Bloomfield 6 Parishioners	<b><u>Apologies:</u></b>  Cllr Jo Hocking Cllr Bruce Williams Cllr Simon Wright Cllr Rufus Gilbert PCSO P O'Dwyer

REF 2018/19 MINUTES

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### MEETING FOCUS: Parish Council Business

**158.18 DECLARATIONS OF INTEREST:** Declarations of interest were received from Cllrs Coleman & Rossiter in respect of planning for Lantern Lodge/Cottage Hotel. The councillors withdrew from these discussions.

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### 159.18 MINUTES OF PREVIOUS PARISH COUNCIL MEETING October 2018

The minutes from 10<sup>th</sup> October 2018 were agreed and signed without alteration.  
Proposed Cllr Coleman, seconded Cllr Rundle and voted through unanimously.

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### 160.18 MATTERS ARISING:

- a) Channel Road View Point – There is uncertainty as to who owns the overgrown hedge, the Clerk continues to investigate. **ACTION: CLERK**
  - b) Hope Cove Weekend 2019 parking enforcement – Cllr Gilbert has made a note of the dates, Clerk to issue reminder two weeks prior to the event to confirm enforcement will be required. **ACTION: CLERK**
  - c) Beach Signage – Mr Higgs and the Clerk have agreed the type of signage for the beach, the clerk is currently obtaining quotations. Councillors were shown a picture of the proposed type of sign. **ACTION: CLERK**
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### 161.18 OPEN FORUM:

Kingsbridge Community Dementia Friendly:

KDFC is a group of volunteers who have joined together to raise awareness of dementia. Dementia was the largest single UK killer last year. It is a progressive illness with no cure. We live in an area with an ageing population and these are the demographic most likely to be affected.

The illness can be particularly isolating, especially in rural communities, isolating for both sufferers and carers.

KDFC are raising awareness by holding sessions of up to 45 minutes which can be presented to any age group from Brownies to Rotary Clubs and more.

KDFC are currently spreading awareness of their existence among the 19 parishes in the area. They are interested in hearing from anyone who would like more information, anyone who would help spread awareness, and anyone who would like them to present a session to a local group or organisation.

Come and find out more at Time for Tea, held between 2-4pm on the last Friday of each month at Age Concern in Kingsbridge, anyone can drop in, this session also acts as informal support group.

Information Posters and postcards are available, these include excellent information such as police protocol to help when people go missing.

If you work with customer facing staff an Alzheimer's society booklet is available to help workers to adapt to recognise and help people who may need additional assistance.

Come and meet the team on 1<sup>st</sup> December at Kingsbridge Celebrates Christmas and follow them on Facebook where they are currently running #wheresourelf

## Contact Details

 01548 288008

 [info@kingsbridgedementia.co.uk](mailto:info@kingsbridgedementia.co.uk)

 108 Fore Street  
Kingsbridge, TQ7 1AW

Cllr Jo Hocking thanked Kim Bloomfield for attending the meeting, all present agreed that this is a very worthwhile organisation especially for a parish such as Hope Cove where it is easier to become isolated. If anyone would like additional contact details, please contact the clerk.

- a) Flooding issue in front garden, advice required from SHPC re passing water further down the valley as the issue is becoming more frequent. Cllr Pearce to request drainage officer to visit the property to provide advice. **ACTION: Cllr Pearce.**
- b) Lifeboat application – query re land being concreted to be used for parking. The land in question has three trees currently growing on it and is also an area with telephone points under the land. Support is strong for the lifeboat but concerns re loss of one of last green areas in centre of AONB. The application has not yet been viewed by SHPC, an extension will be requested to allow councillors time to view the documents.
- c) 16t of salt has been ordered/delivered for the new gritter, it is hoped that this will be enough to cover the winter period – however, if it looks set to be a hard winter (as per last year) this will have to be reviewed and further salt can be ordered at a cost of approximately £110 per tonne.
- d) Sink hole appearing again in Outer Hope, the Clerk is already contacting the relevant authorities.  
**ACTION: Clerk**
- e) There is an increasing dip on the Hope bypass at the turn onto new road. **ACTION: Clerk**
- f) Query re Orchard Cottage works with request to report to Enforcement. **ACTION: Cllr to investigate & report back to clerk to follow up.**

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### **TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING**

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

From **TUESDAY 4 DECEMBER 2018**  
for a maximum of 5 days

Until **FRIDAY 7 DECEMBER 2018** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -

**SOUTHERN ROUTE THROUGH GALMPTON, GALMPTON**

The alternative, signed, route for vehicles will be via - SOUTHERN ROUTE THROUGH GALMPTON, GALMPTON CROSS TO GALMPTON, SOUTHERN ROUTE THROUGH GALMPTON.

This temporary restriction is considered necessary to enable -  
**DEVON HIGHWAYS - PATCHING**

For additional information contact:  
**SKANSKA CHRIS GREENHOUSE**  
Telephone: **0330 105 2719**

Dated: **TUESDAY 4 DECEMBER 2018**

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#### **162.18 POLICE BUSINESS & NEIGHBOURHOOD WATCH**

Reported crime for the last 30 days show 1 crime of 'misuse of communications act' offence within Hope Cove. This compared to the same time period last year where there was again 1 crime reported in Hope Cove.

Whilst the crimes are low, we have been made aware of some anti-social behaviour (ASB) taking place within the parish by unknown youths visiting several abandoned properties and consuming alcohol. On both occasions, the youths made off before police could identify them and challenge their behaviour. We would like to urge the community to stay vigilant, keeping a close eye on neighbouring properties and report any ASB to police via the 101. Should however the offenders still be present and continue to cause anti-social behaviour that is likely to cause harassment, alarm or distress to residents, then we would suggest that calling 999 is more appropriate to allow us to deal effectively with these individuals.

The clerk previously reported youths on petrol scooters, they were identified by the police and advised that the scooters were not road legal. They have recently been seen on the roads between the two parishes, the police have been informed.

**Neighbourhood Watch:** The clerk will meet with Mr Prater re Neighbourhood Watch to discuss/agree the role and responsibilities.

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#### **163.18 DISTRICT AND COUNTY COUNCILLORS REPORT:**

- a) Weymouth Park Signage - Cllr Pearce has reported to street sign team.
- b) SHDC lost/Timed out communications: The online form now has the following message:-

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Please be aware that this screen may time out. You may choose to write your comment in a word editor, then copy and paste it into the comments box below.

We are still in conversation with our website provider to provide auto save provision.

- c) Cottage Hotel application: council awaited some time for new drawings, now received but not had time to review All in hand.
- d) Query re bins sited in Outer Hope – localities officer will be visiting to view.
- e) Budget process commenced, currently 600k shortfall, public toilets consultation ending shortly, Hope Cove toilets will change to pay to use as previously discussed. Papers for next executive meeting now online.–
- f) Consultation re discount on council tax currently ongoing. A policy is being brought in whereby any council tax reduction will be banded according to the resident's income.
- g) To find details of all consultations go to the Homepage on SHDC website - Join the Conversation.
- h) Joint Local Plan Consultation – noted all villages in the AONB have had new build property obligations removed. The consultation runs until 3<sup>rd</sup> December 5pm, representations can be made through the online consultation portal: <https://plymouth.objective.co.uk/portal/planning/jlp/>
- i) Council has started a lettings agency called Seamoore lettings – private sector lettings for those who would not normally be eligible for private lettings.
- j) Surveys have taken place on the high streets, SHDC are looking to work with shop owners/tenants to reduce numbers of empty premises to ensure that all towns have a vibrant outlook. Noted that SHDC have some discretion on Business Rates
- k) Second Home Letting Consultation recently commenced by the government. If let for more than 140 days a property must be transferred to business rates, however if the income is less than £12k the property is eligible for 100% rate relief – meaning that there is zero contribution to the economy from either business rates or council tax. Details to be sent to all councillors. Cllr Pearce to provide further information. **ACTION: Cllr Pearce**
- l) There has recently been a successful Tree Preservation order prosecution in Salcombe.

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#### **164.18 PLANNING:**

##### **a) LIST OF APPLICATIONS RECEIVED**

- 1. **3383/18/FUL Cottage Hotel** – No objection subject to outside lighting being less, add condition that lights to be on timed devices to reduce light pollution.
- 2. **1678/18/HH Sea Brook Readvertisement** – Ridge due to be only 2m lower than roof of bungalow above the property. Loss of privacy to private garden & living area of 3 sea view gardens. SHPC OBJECTION.
- 3. **3471/18/HHO 5 Abovedown Cottages** – no objections subject to Highways approval and action re bat survey
- 4. **2811/18/FUL 1 Abovedown Cottages** – If retaining wall is being built it must be a local stone wall – sample to be verified with SHDC to ensure it blends in to the local area, new bin store not necessary being in full sunlight and next to public footpath. SHPC wall to be given conditional approval, objection to bin store.
- 5. **2066/18/FUL Lantern Lodge Readvertisement** – Object – resend original objection & speak to original objectors to do same.

##### **b) APPLICATIONS AWAITING SHDC DECISIONS**

- 1. **1678/18/HHO Mr J Stabik, Sea Brook** – SHPC No Objections
- 2. **0122/18/FUL Westward, Mr Andrew Gardiner** – SHPC Objection.
- 3. **2811/18/FUL 1 Abovedown Cottages**– SHPC No Objection with conditions re bin storage and addition of retaining wall.

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4. **2066/18/FUL Lantern Lodge Hotel** – SHPC Objection
5. **3034/18/FUL Cottage Hotel** – SHPC Conditional Approval subject to building works restricted times.
6. **1029/18/ARC** – Cottage Hotel Removal of Conditions determination date May 2018

In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

**NOTE:** All planning responses from SHPC will incorporate a request for:

- Sight of a letter from South West Water confirming that any increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.
- Damage caused to any infrastructure to be made good to a comparable standard.

### c) SHDC DECISIONS

**2741/18/Ashleigh** – SHPC No Objections, SHDC Conditional Approval

**2269/18/FUL Tamarisks** – Information Required SHPC Objection. Application Withdrawn.

### d) ENFORCEMENT & OTHER PLANNING ISSUES

**Enforcement continues to be dealt with.**

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations will be reported to Enforcement.

- e) **NEIGHBOURHOOD PLANNING:** The clerk has met with Peter Sandover who has subsequently submitted an Expression of Interest for a Neighbourhood Plan Grant.

### f) MISCELLANEOUS:

**Woolmancliffe Works** – Ongoing, noted the property has subsequently sold with permission to demolish. The original plans need to be found by SHPC to compare. **ACTION: Cllr Hocking/Clerk**

**Clause 79E of the NPPF:** Further to a recent planning presentation, a request was made to view Clause 79 (specifically clause E) of the National Planning Policy Framework which states the following:

Planning policies and decisions should avoid the development of isolated homes in the countryside unless one or more of the following circumstances apply:

- a) there is an essential need for a rural worker, including those taking majority control of a farm business, to live permanently at or near their place of work in the countryside;
- b) the development would represent the optimal viable use of a heritage asset or would be appropriate enabling development to secure the future of heritage assets;
- c) the development would re-use redundant or disused buildings and enhance its immediate setting;
- d) the development would involve the subdivision of an existing residential dwelling; or
- e) the design is of exceptional quality, in that it: - is truly outstanding or innovative, reflecting the highest standards in architecture, and would help to raise standards of design more generally in rural areas; and - would significantly enhance its immediate setting, and be sensitive to the defining characteristics of the local area.

**SHDC Interactive Mapping:** There is a very useful tool on the SHDC site called interactive mapping.

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<http://gis.swdevon.gov.uk/CNET4914LIVE/CMFindIt/> Here's the link, by clicking on the top left hand toolbar you can find out a variety of things about the parish and area as a whole.

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### 165.18 BUSINESS TO BE DISCUSSED:

#### a) HIGHWAYS

**Outer Hope Road Markings:** Highways advise that these road markings are purely advisory, they are no longer able to afford to maintain advisory road markings. Highways are now only maintaining or replacing regulatory and mandatory road markings and road signs.

**Lengthsman Rota:** Highways no longer have control over these, they are now called Easement, Grip and Buddle Hole Gangs – which indicates their reduced scope of works.

- b) **FOOTPATHS** – not aware of any current issues, Richard Pollard thanks the team for all their help over the summer. Cllr Coleman advised the footpath outside his gate is blocked due to fallen tree – Cllr Rundle to clear at the weekend. **ACTION: Cllr Rundle.**

#### c) MISCELLANEOUS

**Cracks in the sea wall** – Meeting taking place this evening.

**Hope Cove Public Toilets** – We await a response from SHDC re our request to delay the installation of pay to use locks and a query re disabled access.

**Unauthorised Shower** – No update

**Broadband & Mobile Phone Signal Availability** – No developments.

**Registry of local heritage significance sites as Local Listings** – No developments **ACTION: CLERK**

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### 166.18 FINANCE & GOVERNANCE –

- a. **Receipts & Payments** – Month 8

b. **Accounts to pay** – Accounts to pay: Clerks Salary & Expenses £291.98, HMRC £0.80, Domain Renewal (3-years) £35.96. See **Appendix A** for current account details. Holding account £3,100.55 – being £1,500.55 holding funds, £1,000 maintenance, £500 NDP and £100 website. A VAT return will be submitted by end 2018. Proposed Cllr Rundle Seconded Cllr Rossiter

- c. **Miscellaneous** – Internal Audit 3-year contract, due to the size of the parish we are not currently required to undertake a full external audit, however, it is advisory to continue with the internal audits to ensure that our controls and methods of operation remain in line with the existing regulations. Alison Marshall is willing to continue to provide internal audits as per 2018 on a three-year contract. Proposed: Cllr Coleman Seconded: Cllr Green

**ACTION: CLERK to confirm**

**Clerks Hours** - The clerks work is limited to six hours per week, Katharine may be contacted via telephone (07704 941150) between the hours of 9am and 5pm on Tuesday, Wednesday or Thursday. Emails received will be provided with a response during working hours.

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At 20.45 hrs the Chairman declared the meeting closed

Next Meeting Dates **12<sup>th</sup> December, Venue: Fisherman's Reading Room, 7.00pm**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would

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be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

### Distribution List

Cllrs Brimmacombe, Coleman, Green, Hocking, Rossiter, Rundle & Williams **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, WPC Pengilly, PCSO O'Dwyer, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

Category	Descriptor	Date	Month No. of Report to Council	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year						2,598.92
Payment	K Harrod Salary/Expenses	12/09/2018	6	-	235.98	913.77
Payment	HMRC	12/09/2018	6	-	56.80	856.97
Payment	Reading Room Fees	12/09/2018	6	-	180.00	676.97
Payment	Newsletter Printing	12/09/2018	6	-	71.40	605.57
Payment	Strimmer Service N Anderton P3	12/09/2018	6	-	94.68	510.89
Payment	Fuel Costs P3	12/09/2018	6	-	13.29	497.60
Payment	P3 Works to footpath 4	12/09/2018	6	-	2,340.36	1,842.76
Receipt	Precept 2nd Tranche	11/09/2018	6	3,315.00		1,472.24
Receipt	P3 Additional funding received	26/09/2018	6	700.00		2,172.24
Payment	K Harrod Salary/Expenses	15/10/2018	7	-	804.04	1,368.20
Payment	Newsletter Printing	15/10/2018	7	-	91.80	1,276.40
TOTALS YTD Financial year 2018/19				£ 8,890.00	-£ 10,212.52	£ 1,276.40
RECONCILIATION CASH BOOK TO BANK						£
Cash book balance b/d				FY 2018/19 month	8	£ 1,276.40
Balance at bank at end :					14-Nov-18	
	Revenue Accounts				1,276.40	
	Unpresented Items			receipts		
				payments	-	
					£ 1,276.40	-
ACCOUNTS FOR PAYMENT						Variance
				Salary includes £8 facilities recharge & paid by direct transfer on 15th of each month		291.98
				K Harrod Salary		0.80
				HMRC NIC		
Plus						
	3 Year Domain Renewal					35.96
	Meeting Sub Total					35.96